

Script

**TOWN OF DERRY
Public Hearings
Community Development Block Grant Project**

May 16, 2023, 7:00pm (Please note in the minutes that an informational document was available)

Council Opens the Public Hearing on the Granite Estates Cooperative Water Distribution System Improvements CDBG Application

Community Development Block Grant funds are available to municipalities through the NH Community Development Finance Authority. Up to \$500,000 annually is available for Economic Development Projects, up to \$500,000 for Housing Projects, up to \$500,000 for Public Facility Projects, up to \$500,000 in Emergency Funds, up to \$25,000 per Planning Study grant. All projects must directly benefit a majority of low- and moderate-income persons.

This is a proposed Implementation Community Development Block Grant application to the Community Development Finance Authority for up to \$500,000 in Community Development Block Grant funds. The town will retain up to \$25,000 for administrative/labor compliance expenses and the remainder will be subgranted to Granite Estates Cooperative, a 38 unit manufactured housing park, located at the corner of 72 Kendall Pond Rd and Pine Tree Terrace and the corner of Gamache and Spruce Terrace in Derry, toward financing their water distribution system. The majority of the households in the park are of low and moderate income.

This project conforms with Derry's proposed Housing and Community Development Plan's goal of: Encourage municipal and private water and wastewater systems that are safe, sanitary and that meet DES regulations. (Short-term and Long-term goal).

ASK FOR PUBLIC COMMENT (the minutes must reflect that the public was asked for comments – even if there is no public there/watching)

Council Closes Public Hearing

Council Opens the Public Hearing on the Residential Antidisplacement and Relocation Assistance Plan for the Granite Estates Cooperative Project

This plan outlines measures, under the Uniform Relocation Act, required for CDBG projects that involve any displacement or relocation of persons (or businesses), if the Town were to undertake a CDBG project which involved displacement or relocation they would follow this plan. The plan outlines the measures they would take to find comparable, suitable housing for persons (or businesses) displaced or relocated. This project does not anticipate displacement or relocation.

ASK FOR PUBLIC COMMENT

Council Closes the Public Hearing

Council Opens the Public Hearing on the Upper Room Planning Study CDBG Application

This is a proposed Planning Study Community Development Block Grant application to the Community Development Finance Authority for up to \$25,000 in Community Development Block Grant funds. The town will retain up to \$3,500 for administrative expenses and the remainder will be subgranted to the Upper Room, a Family Resource Center located at 36 Tsienneto Road Derry, NH 03038 to do a planning study for a potential expansion at the facility at 36 Tsienneto Road, Derry NH 03038. The study will

provide The Upper Room with an evaluation of current facility, and land for potential purpose of a building addition or modification that would increase meeting and classroom space. The majority of Upper Room's clients are of low and moderate income.

This project conforms with Derry's proposed Housing and Community Development Plan's goal of: Promote activities that protect the health and safety of residents and visitors. (Short-term and Long-term goal).

ASK FOR PUBLIC COMMENT

Council Closes Public Hearing

Council Opens the Public Hearing on the Residential Antidisplacement and Relocation Assistance Plan for the Upper Room Planning Study Project

This plan outlines measures, under the Uniform Relocation Act, required for CDBG projects that involve any displacement or relocation of persons (or businesses), if the Town were to undertake a CDBG project which involved displacement or relocation they would follow this plan. The plan outlines the measures they would take to find comparable, suitable housing for persons (or businesses) displaced or relocated. This project does not anticipate displacement or relocation.

ASK FOR PUBLIC COMMENT

Council Closes Public Hearing

Council Opens the Public Hearing on the Updated Housing and Community Development Plan

The Housing and Community Development Plan outlines long and short term goals for the Town. It was last adopted in January 2017. CDBG requires a HCDP that is no more than 3 years old. The 2017 goals have been updated to be current, and National and State Housing and Community Development goals have been added. CDBG now requires a CDBG Citizen Participation Plan be included in the HCDP, to encourage citizen participation in CDBG projects.

ASK FOR PUBLIC COMMENT

Council Closes Public Hearing

VOTING

PLEASE READ RESOLUTION #2023-035 WHICH COVERS ACTION ITEMS 1 AND 2 LISTED BELOW:

1. Council votes to approve the submittal of the Granite Estates Cooperative Water Distribution Improvements CDBG application and votes to authorize the Town Administrator to sign and submit the CDBG application, and upon approval of the CDBG application, authorize the Town Administrator to execute any documents which may be necessary to effectuate the CDBG contract, and any amendments thereto.

2. Council votes to adopt the Antidisplacement and Relocation Assistance Plan for the Granite Estates Cooperative Water Distribution Improvements Project.

PLEASE READ RESOLUTION #2023-036 WHICH COVERS ACTION ITEMS 3 AND 4 LISTED BELOW:

3. Council votes to approve the submittal of the Upper Room Planning Study CDBG application **and** votes to authorize the Town Administrator to sign and submit the CDBG application, and upon approval of the CDBG application, authorize the Town Administrator to execute any documents which may be necessary to effectuate the CDBG contract, and any amendments thereto.

4. Council votes to adopt the Antidisplacement and Relocation Assistance Plan for the Upper Room Planning Study Project.

PLEASE READ RESOLUTION #2023-037 WHICH COVERS ACTION ITEM 5 LISTED BELOW:

5. Council votes to adopt the updated Housing and Community Development Plan.



RESOLUTION

Number 2023-035

CDBG Authorization for Granite Estates Cooperative Residential Park

The Town Council, under Agenda Item #23-55 on May 16, 2023, took the following actions as requested by the Granite Estates Cooperative Residential Park:

Two (2) consecutive public hearings were held on the following (Informational packets were made available to the public):

- 1) Proposed Implementation Community Development Block Grant application to the Community Development Finance Authority for up to \$500,000 in Community Development Block Grant funds. The town will retain up to \$25,000 for administrative/labor compliance expenses and the remainder will be sub-granted to Granite Estates Cooperative, a 38-unit manufactured housing park, located at the corner of 72 Kendall Pond Rd and Pine Tree Terrace and the corner of Gamache and Spruce Terrace in Derry, toward financing their water distribution system. The majority of the households in the park are of low and moderate income.
- 2) The Residential Anti-Displacement and Relocation Assistance Plan for the proposed Granite Estates Cooperative Water System Upgrades Project.

- 1) **THE TOWN COUNCIL approves the submittal of the Granite Estates Residents Cooperative Infrastructure Improvements application and authorized the Town Administrator to sign and submit the application, and any amendments thereto, and upon approval of the CDBG application, authorized the Town Administrator to execute any documents which may be necessary to effectuate the CDBG contract on behalf of the Granite Estates Residents Cooperative Manufactured Housing Cooperative.**
- 2) **THE TOWN COUNCIL adopts and approves the Residential Anti-Displacement and Relocation Assistance Plan for the Granite Estates Cooperative Water Distribution Improvements Plan.**

This Resolution shall take effect immediately upon its passage.

Adopted: May 16, 2023.

Attest:

x _____

Charles Foote, Council Chair

Date: _____

x _____

Cristina Guilford, Town Clerk

Date: _____