



STAFF REPORT

AGENDA ITEM #: 24-36
COUNCIL MTG OF: April 16, 2024
FROM: Dave Caron, Town Administrator
OFFERED BY: Eric Stern, Derry Public Library Director
PREPARED BY: Mark A. Fleischer, Chief Financial Officer
SUBJECT: Request to use Capital Reserve Funds for Chiller Compressor Replacement

INTRODUCTION: Seeking approval to fund replacement of the primary compressor for the Derry Public Library's chiller, which has failed, in the amount of \$10,075.00 from the Derry Public Library Capital Reserve fund.

TOWN ADMINISTRATOR COMMENTS

The requested funds are to be sourced from the Derry Public Library Capital Reserve Fund for essential building repairs. The Town Council is the Derry Public Library's Agent to Expend.

BACKGROUND

Recent maintenance to the Derry Public Library chiller has uncovered a failure of the unit's primary compressor. The compressor should be replaced ahead of the chiller being activated for the approaching warmer months. Not replacing the failed compressor in a timely manner increases the risk of cascading failures, and a full system failure. In either event, the library would be insufficiently climate-controlled through the warmest months of the year, and may need to close under certain conditions.

DISCUSSION

The Derry Public Library Board of Trustees has determined this repair is essential to avoid a system shutdown and the Library's Capital Reserve Fund, as established in 2004, is designed to support the building and its components. The Library's Finance Committee has reviewed three (3) quotes for the work, and requests release of funds in the amount of the lowest quote received.

FISCAL IMPACT

The Derry Public Library Capital Reserve Fund presently has a balance of approx. \$175,000 and is therefore adequately funded to support this request.

RECOMMENDED ACTION & MOTION BY COUNCIL

I move the adoption of Resolution #2024-021 (please read the motion).



RESOLUTION

Number 2024-021

To Withdraw Funds from the DPL Capital Reserve Fund for a
Compressor at Derry Public Library

WHEREAS, Section 5.1 of the Town Charter designates the Town Council as the governing and legislative body of the Town; and

WHEREAS, the compressor at Derry Public Library has failed and in need of replacement; and

WHEREAS, a Capital Reserve Fund was established in 2004 for the maintenance of the Derry Public Library; and

WHEREAS, the Library Board of Trustees has requested authorization to utilize a portion of the fund for this purpose; and

NOW, THEREFORE, BE IT RESOLVED IN COUNCIL, as Agents to Expend, that the sum of Ten Thousand Seventy-Five Dollars (\$10,075) shall be appropriated from the Derry Public Library Capital Reserve Fund to finance the replacement of the compressor.

This Resolution shall take effect immediately upon its passage.

Adopted: April 16, 2024.

Attest:

X _____
Erin Spencer, Council Chair
Date: _____

X _____
Cristina Guilford, Town Clerk
Date: _____