



# Highway Safety Committee

## AGENDA - Revised

April 20, 2023

To be held at the Derry Municipal Center  
3<sup>rd</sup> Floor – Town Council Room @ 9:00 am

### Accept Minutes

Approve – March 16, 2023, meeting minutes.

### Old Business

- 1) Role assignments (chair & co-chair) for the appointed Highway Safety Committee members (vote needed). Welcome new resident member Lindsay Clapp.
- 2) Do we still need to offer Zoom for meetings, now that Covid requirements are lifted (vote needed)? As an advisory board, there is no legal requirement. For another meeting, a decision was made that when members RSVP that they would write in remote (if needed).

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### New Business

- 3) Jeremy Sullivan – 10 Dolores Ave – request for a speed limit sign installed or a “slow children” sign, (please see attachments #1 and #2).
- 4) For the past 4 years, the deadline for submissions was at least a week in advance of the meeting (the prior Tuesday). For example, the submission deadline for this meeting was Tuesday, April 11, 2023, at noon. This allows ample time for the committee members to review site plans and agenda items and allows time for the agenda to be posted on the website and publicly.

While there is no legal requirement for a deadline to be imposed, it is important that all who come before the Highway Safety Committee are

given the same message with consistent deadlines. Please make a recommendation to vote if the committee wants to continue with the deadline of at least a week before (noon the Tuesday before) or if a new deadline process should be implemented.

- 5) Mr. Dave Fenstermacher (VHB) – new Chipotle restaurant proposed at the main entrance to Hood Commons. Redesign of the entrance (please see attachments #3 and #4).

Other Business

Adjourn Meeting