

**Agenda for Elections Workshop
January 16, 2018**

1. Opening Statement -- Mary Till, Town Moderator
2. Role of Town Councilors
 - A. Appointing Inspectors of Election by August 1. (RSA 658:2-658:6) (2 year terms) Minimum number for Derry is 34 (17 from each party)
 - B. Selecting polling places (RSA 658:9)
 - C. Posting warrant (RSA 658:1, 669:2)
 - D. Attend and assist on election day (NH Constitution Part II Article 32, RSA 658:21a, 659:60, 659:95, 659:98)
 - E. Appoint councilor pro-tem if councilor is not available during all or part of the election and post election activities. (RSA 658:21-a)
3. Chain of Custody issues
 - A. Counting blank ballots (RSA 659:31)
 - B. Delivery of ballots and election materials to polling place (RSA 658:33)
 - C. Certification of checklist (counted number of people given ballots) (RSAs 659:56, 659:57, 659:74)
 - D. Reconciliation of cast and uncast ballots with voters checked on checklist. (RSA 659:71, 659:73)
 - E. Packing up and sealing ballots and transporting ballots and other election materials to Moderator (RSA 659:59)
 - F. Delivery of sealed ballots and election materials to Town Clerk at Municipal Center. (RSA 659:98)
4. Recruitment, training, and compensation of Inspectors of Election (RSA 658:2 - 658:6) and election workers (RSA 658:7, 658:14)
 - A. Ballot clerks
 - B. Assistant moderators/polling place workers
 - C. Assistant town clerks
 - D. People to process absentee ballots
 - E. Assistants to supervisors of checklist
 - F. Fresh counters to help with reconciliation after polls close
5. Deconstruction of polling place
6. Wearing of Campaign Paraphernalia (RSA 659:43)
7. Weather Emergency -- HB 1224 (leaves control to postpone election due to weather emergency in local hands), SB 438 (transfers control to postpone election due to weather emergency to Secretary of State).