

# *Town of Derry*

*"Derry, New Hampshire's Place to Be"*

## NOTICE OF PUBLIC HEARING

**Date of Notice:**        **August 23, 2017**

You are hereby notified of the following public hearing which will be held on **WEDNESDAY, September 06, 2017**, at 7:00 p.m. at the Derry Municipal Center, 14 Manning Street, to review the following proposal. Materials regarding this application may be viewed at the Planning Office, 14 Manning Street, 2<sup>nd</sup> Floor, prior to the date of the scheduled hearing.

APPLICANT:	TOWN OF DERRY
PROPERTY LOCATION:	29 WEST BROADWAY
PID	29189
PROPOSAL	REPLACEMENT OF THE INTERIOR PORTION OF THE EXISTING SIGN AT THE ADAMS MEMORIAL BUILDING WITH AN ELECTRONIC MESSAGE CENTER BOARD.

Signed,



Elizabeth Robidoux  
Planning Assistant

# Town of Derry - Administrative Regulation

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Effective Date: July 1, 2017

Regulation No:



Revision Date: n/a

Supersedes:

n/a

Approved By: David R. Caron

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## SUBJECT: USE OF TOWN ELECTRONIC MESSAGE BOARD

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### I. PURPOSE

This Administrative Regulation is to establish the procedures and determine conditions for use of Town of Derry Electronic Message Board (EMB), located at 29 West Broadway, Derry.

### II. POLICY

The policy of the Town is that the EMB is a communications tool directed to the community to provide another option to inform the public of town-sponsored meetings and events, and to support and encourage the success of organizations which occupy the town property hosting the EMB.

### III. PRIORITY FOR USE OF FACILITIES

The EMB may be utilized according to the following priority:

- 1) Emergency Notifications as determined by the Town's Emergency Management Director;
- 2) Notifications of Town-sponsored meetings, activities and events;
- 3) Notifications of activities and meetings at 29 West Broadway, Derry, the location of the EMB.

### IV. INSTRUCTIONS

- 1) The Town Administrator or designee shall be responsible for programming all meeting notices of town affiliated boards, committees and commissions;
- 2) Tenants of 29 West Broadway shall coordinate programming of meetings and events at that location with the Town Administrator or designee;
- 3) The EMB shall operate between the hours of 6:30 AM – 10:00 PM, excepting that Emergency Notifications may not be limited to operating hours, as determined by the Town's Emergency Management Director.

**V. MESSAGE REQUIREMENTS**

- 1) Meeting or event messages will simply state purpose of the meeting, date and time, and location;
- 2) Meeting or event messages may be accompanied by graphics or other displays to heighten awareness of the activity, but shall remain in character with the historic character of the Adams Memorial Opera House, and shall be subject to the constraints of electronic or mechanical limitations;
- 3) Meeting or event messages shall be limited to a maximum notification period of fourteen (14) days prior to the date of the meeting or event;

**VI. PROHIBITED**

Messages or Notifications shall be not:

- 1) Promote political, editorial or other statements of opinion;
  - o Notwithstanding 1) above, political candidates who schedule an event at the Opera House may publicize the event similar to other events/activities at that location;
- 2) Express racist, sexist or bigoted views ;
- 3) Be false, misleading or deceptive;
- 4) Solicit employment, membership or petition signatures;
- 5) Promote any interest not inconsistent with these regulations.

  
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David R. Caron  
Town Administrator



The Greater Derry Arts Council  
at the Adams Memorial

## OPERA HOUSE

29 West Broadway 437-0505

**HAPPY  
BIRTHDAY  
U S A  
FARMERS  
MARKET  
WED 3 - 7P**