

TOWN OF DERRY

**Town Council
Derry Municipal Center**

**February 16, 2016
Tuesday - 7:30 PM**

7:15 PM RSA 91A:3 II (c) & RSA 91A:3 II (e)
Councilor Tripp moved to seal the minutes from the non-public session under RSA 91A:3 II (c) and (e), seconded by Councilor Cardon
Vote: 6-1-0 (Councilor Osborne)

7:30 PM Call to order

Pledge of Allegiance, warning of fire exits, handicap access, & turn off all cell phones

Roll Call: Councilors Tripp, Fischer, Osborne, Bourdon, Dimmock, Katsakiores and Chairman Cardon

Consent Agenda –

- 16-24** Approve Special Meeting Minutes – January 26, 2016
- 16-25** Approve Non-Public Minutes – February 2, 2016 – **minutes sealed**
- 16-26** Approve Minutes – February 2, 2016
- 16-27** Schedule Public Hearing – March 1, 2016 – FY16 Authorizing the Issuance of Refunding Bonds including use of Restricted Tax Increment Fund Balance

Chairman's Report –

***** David Russell – Eagle Scout- Unable to attend

A request by a citizen to provide the same information for the public as is in the Council packets has been made. Mr. Daly will develop a resolution.

Councilor Tripp stated the information in packets is provided prior to meetings to Council. The best way to get the information is to attend the meetings.

Councilor Cardon - Net Zero Task Force - anyone who would like to apply can go to the website under "Government – Vacancies Board & Committees" and apply.

There is a correction regarding members; it should be the Derry Planning Board. SNHPC will be asked for input but the member will be from Derry's Planning Board.

Councilor Bourdon suggested any citizen may also apply by sending an email to any Council member.

Councilor Osborne - Regarding policies – he recalled a meeting where Council agreed to file a rehearing to the Zoning Board regarding a variance that was approved beyond the scope of the zoning in that area. However, the Zoning Board recalled the vote but the vote remained the same.

Councilor Cardon – replied that when he spoke with the Chairman of the Zoning Board this property was industrial zoned and bought at auction, the purchaser wanted to put in apartments. The Zoning Board Chair made the appeal and it was rejected.

Town Administrator's Report –

Mr. Daly introduced himself to the public and Council. He is not unfamiliar with Derry as he has worked in Salem and Bedford.

He has met with department heads and has toured our facilities. In speaking with the department heads, he finds the Town of Derry leadership is capable, confident and does their best at their jobs. Council should be proud.

In regards to Exit 4A, the contract has been signed between Derry/Londonderry & NH DOT. CLD Engineering is preparing amendment #7 and they will come before the Council at the second meeting in March.

The widening of I-93 to Kendall Pond Rd is to be completed by the fall of 2019. Exit 4A is slated to start in 2020, but depends on funding.

Crown Castle Cell Towers on Kendall Pond Rd is pushing for a 20 year lease from the Town. Currently the lease has 6 years remaining. Mr. Daly will work with them on this.

In regards to personnel, the Police Department has filled the Animal Control Officer position and they are screening candidates to fill other vacancies within the Police Department.

The Fire Department has an offer out to two firefighters. They have four other candidates that are going through the process.

Steve received a letter from the Honor Flight Organization. This group will fly veterans to view the memorials in Washington, DC and they are asking if the Town could do something to come forward and help raise money for the project. It was mentioned that the Rotary has assisted in the past. Mr. Daly will contact them.

Public Forum - *30 Minutes*

Open Public Forum – all agreed

Marc Flattes, Linlew Dr –after reviewing plans for the Woodmont project in Londonderry, he asked if there was an opportunity to form a public/private partnership in which Derry could supply the fire services.

Marion & Hal Schnitzlein, Bayberry Lane – election time is nearing and they wished everyone good luck. They gave kudos to Councilor Osborne for his service as he has not elected to run again.

Eleanor Sarcione, Chester Rd – thanked Councilor Osborne for his service as well as all of the Councilors that worked to give a tax break to residents. She is concerned that in regards to a Derry Firefighter who had beat his wife, who also worked for the Chester Fire Department and Chester fired him, but Derry has not. She feels he needs to be excused from his position.

Steve Trefethen, business owner – In the past he had met with Mr. Stearns and gave him two ideas: dispatching for several towns and how to save on healthcare for employees by raising the co-pay for insurance. He would like to meet with Mr. Daly
He received an email from Mr. Flattes. It points out tax rates in surrounding towns based on the assessed values. He gave packet to Council with this information.

Liz Carver, Lenox Rd (Go Green Member) – There will be a snowshoe event at Broadview Farm this weekend and if there is not enough snow be sure to wear boots as they will be hiking. For more information go to their face book page "Go Green".

Close Public Forum - all agreed

New Business –

16-28 Approve Net Metering Letter

Chairman Cardon read the letter being sent to State Representatives regarding “Net Metering” legislation.

Chairman Cardon moved that the Derry Town Council sign and forward this letter to the State Representatives, seconded by Councilor Katsakiores

Vote: 7-0-0

16-29 TA Recruitment – Citizen Input

Mr. Daly explained the MRI recruitment process. There have been 36 candidates who have applied. An essay is being distributed to 15 candidates, then background checks and phone interviews will be done. They are on schedule for the MRI panel reviews for the week of April 4th.

has set up an email address for Derry residents to use to make suggestions: derry@mrigov.com

Move to allow MRI to accept an email site for suggestions.

Motion by Councilor Cardon, seconded by Councilor Fischer

Vote: 7-0-0

16-30 Authorize Interim Town Administrator to sign tax title deeds

Whereas: On December 1, 2016 the Derry Town Council authorized the Town Administrator to take any and all actions to dispose of the tax deeded properties as described in document described as Attachment A to the December 1, 2015 resolution (list of properties to be auctioned), and

Whereas: On January 26, 2016 the Council appointed Municipal Resources, Inc as Interim Town Administrator and MRI appointed Stephen Daly to serve as its representative.

Therefore: Move to specifically authorize Stephen Daly, as MRI’s corporate designee to sign all deeds and any related documents on behalf of the Town of Derry for the disposition of those specific tax deeded properties as set forth in the December 1, 2015 Resolution.

Motion by Councilor Cardon, seconded by Councilor Katsakiores

Vote: 7-0-0

Council Requests / Open Discussion

Councilor Tripp - regarding the Town’s master plan, he had asked whether there were any plans to update it. He knows in Londonderry they have an Implementation Committee. These are tracked implementations. He asked every member of Council be given a copy to discuss implementation of recommendations.

Councilor Fischer – would like to know if Mr. Daly will give a preview of the budget for FY17 before giving the final document in March. He would like an overview.

Councilor Bourdon – spoke about the Veterans Day Flight. In regards to the email input to MRI from the public; how will they know if a resident of the Town is making the suggestion. He likes the idea of reviewing the Master Plan and feels it should be done once a quarter.

Councilor Dimmock - would like to see what kind of procedures need to be done with 19 Elm St.

Councilor Cardon – would like an update on Abbot Court and its status; if the Town can place it up for sale for economic development. He also would like to see a plan for 19 Elm St. and information on its progress.

Councilor Tripp - announced the School Board forum will be at the VFW on Thursday, 2/18/16, from 7-9 p.m.

Adjournment 8:30 p.m.

Recording and Transcription by: Denise E Neale, Town Clerk

Meeting with Boards & Committees

As per the Town Charter the Town Council must review all standing committees and boards. The Chair from each board/committee will make a short presentation on their 2016 goals.

Economic Development Committee – Tom Cardon

The Economic Development Committee had 3-5 goals for Economic Development in the community:

1. To revamp the Town Website – which is completed
2. To support an Economic Development Coordinator – now in process
3. To do a TV show – which they are now doing

There will be brochures in the future. Terri Pastori and George Sioras held a meeting with businesses. A group of realtors came and gave input. Some of their ideas were to have properties for sale with water/sewer on the GIS map, and NH Commercial Property Exchange link, create an entertainment or theater district for foot traffic, create press releases for what is going on in these areas, work on a monument for Alan Shepard and work with Pinkerton for a Visitors Center.

Derry Housing and Redevelopment Authority – J.L Sweeney, Chair (letter)

The DHRA will continue to work collaboratively with landlords to ensure that clients live in decent, safe and sanitary dwelling units. They will also continue collaboration with other local social service agencies to support client base often overlooked by society.

Building & Property Maintenance Committee – Tom Cardon

Retain a full complement of committee members from both citizens and Town staff. Continue a collaborative effort with Town Council, DPW, Code Enforcement, Fire, Tax Collector and Police. Continue to advocate for targeted action through Code Enforcement. Actions may include, but are not limited to, direct contact with the owner, drafting of compliance letters and court action if necessary. To push for improvements to be made by the owner in an expedient manner and to look at means to achieve compliance in high profile areas such as downtown.

Derry Highway Safety Committee – Scott Savard, Chair (letter)

The committee reviewed over 18 cases having to do with Highway Safety. Issues ranged from requests for signage at certain intersections, crosswalk locations and review of several building projects to assure public highway safety. Citizens frequently have written letters or appear before the committee to voice their concerns regarding speed of vehicles, street lighting requisition and signage having to do with curves or hills in the road and pedestrian/vehicle interactions. People have also submitted requests for any other conditions which they felt the public and Highway Safety Committee should be aware of and alerted to.

Heritage Commission – Karen Blandford-Anderson

They have reviewed information on buildings or structures. They have appointed a new curator and they now have regular hours at the museum: Sunday 1-5pm and on Wednesday from 3-5pm. Also updated their website and have displays around Town to communicate to the people. They work with both libraries doing series of talks and have recently completed the presentation of the Boston Post Cane to a new recipient. The Commission is looking at revitalizing the Living Treasures dedications and continues reaching out for speaking engagements. There are three internships from students at Next Charter School and Pinkerton and a WWI project. The long range is the planning for 300th Anniversary.

Energy and Environmental Advisory Committee – Maureen Reno

This past year they participated in the vendor selection process for LED lighting switch over and Solar Up Program, public education and outreach savings for homeowners. An upcoming event is on 3/31/16 at 7pm The Cooler Smarter Program to advise residents how to reduce energy cost. They will be hosting their annual Jr. Sprint competition in June and will be at Derryfest. The Committee will continue advising and support staff to reduce costs and find projects that identify cost savings. They will be working with the Net Zero Task Force. They will continue to find new technologies to save on energy costs and support and give guidance to the Town Council.

Zoning Board – Lynn Perkins

They handle Administrative appeals, special exceptions, and appeals. They are a quasi judicial board. The legislature has been shifting duties back to local jurisdiction this increases the Zoning Boards duties. The board is currently looking for members. There are conferences for the board to attend OEP may offer training and land use workshop.

Councilor Tripp asked if there was something coming that would be of interested to the Council. Mr. Perkins replied the board is always evolving.

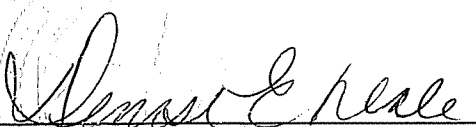
Planning Board- Dave Granese

In 2015, the Board approved 67 residential units and 152 sq ft commercial space. It expanded the commercial 4 zone. In 2016, it is requested to expanded general/commercial use. Review Zoning ordinances. Review the Londonderry Woodmont project on the Derry side. The Master Plan is scheduled to be redone in 2016-2017.

Conservation Commission – Margie Ives

Ms. Ives gave the Council two maps which show land most used for walking and exploring. The conservation easement on Gunther property and Drew Road through Eric Mitchell are privately owned land in conservation. The pink is the Town owned recreation. Derry has only 2000 acres in conservation. Their goal is to increase connectivity and protect water, have a litter free Derry. They host class in the outdoors; have Spring walks at Cole’s Marsh, Collette’s Mountain and star nights at Broadview Farm. They educate on invasive species. When conducted site reviews they make note whether there are any invasive species on the properties.

Meeting adjourned 9:30 p.m.


Town Clerk


Date