

**TOWN OF DERRY**

**Town Council  
Derry Municipal Center**

**February 2, 2016  
Tuesday - 7:30 PM**

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**6:30 PM RSA 91A:3 II (c)  
RSA 91A:3 II (e)**

**Councilor Osborne moved to seal the minutes from the non-public session under RSA 91A:3 II (c) & RSA 91A:3 (e), seconded by Councilor Cardon**

**Vote:7-0-0**

**Adjourned Non-Public 7:30 pm**

Call to order

Pledge of Allegiance, warning of fire exits, handicap access, & turn off all cell phones

**Roll Call: Councilors Tripp, Fischer, Osborne, Bourdon, Dimmock, Katsakiores and Chairman Cardon**

Present: Susan Hickey, Acting Town Administrator & Denise E. Neale, Town Clerk

**Consent Agenda –**

- 16-19** Approve Non-Public Minutes – January 19, 2016 – **minutes sealed**
- 16-20** Approve Minutes – January 19, 2016
- 16-21** Approve Non-Public Minutes – January 26, 2016 – **minutes sealed**
- 16-22** Manufactured Home Compliance Agreement

**Minutes approved as written**

**Consent Agenda - Approved**

**Chairman's Report –**

Councilor Fischer - MRI is going to create a website for public input. It is waiting for approval from the Council. It would be a place to input ideas and suggestions for hiring the new town administrator from the public. The Town Council needs to approve this.

Councilor Tripp stated it was not an agenda item for discussion. Chairman Cardon will put it on the next agenda.

Chairman Cardon spoke regarding the \$1.5M left over from last year's tax money. The Council needs to look at taking some of this money to offset taxes. The Town is in the position now of either effecting services or raising the taxes for next years budget. He asked Ms. Hickey to provide some background information on how much money has been placed in the capital Improvement fund over the years and how much has been expended; and also what the Council needs to do to use this money.

The Presidential Primary will be held on Tuesday, February 9<sup>th</sup>. Polling Locations are District 1 & 4 Gilbert Hood School, District 2 Calvary Bible Church & District 3 West Running Brook School.

The Town Clerk asked the Town Council to assist in sealing ballot boxes. Councilors Dimmock & Tripp will report to Hood School, Councilors Cardon & Bourdon will report to Calvary Bible School, and Councilors Fischer & Osborne will report to West Running Brook School. Councilor Katsakiores will be notified if someone cannot fulfill their obligation.

The Frost Festival is February 12-14th. There are many various activities being held. Information is posted on the Town web and there are flyers at the Municipal Center.

Chairman Cardon thanked Susan Hickey for her hard work as Interim Town Administrator as this will be her last meeting with Council.

**Town Administrator's Report – Susan Hickey**

None

**Public Forum - \*30 Minutes\***

**Open Public Forum – all agreed**

Steve Trefethen, business owner – Discussed the school vote and the warrants from the deliberative session. The school is looking for a \$2.7m tax increase. Unfortunately the Town Auction was the same day and people were here and the Library held a business seminar. There needs to be better planning. He wondered if the Town could advertise the deliberative session and give some kind of explanation as people do not understand what a deliberative session is.

**Close Public Forum – all agreed**

**Public Hearings –**

**16-10** Approve and accept deed for conservation purposes – Derry Senior Development, LLC

George Sioras, Planning Director - this is a request for a conservation easement subdivision. This was approved by Planning Board on September 16, 2015. There will be five new single family homes and the remainder of 37.56 acres will be deeded to the Town for conservation land.

**Open Public Hearing Councilors Cardon & Bourdon – all agreed**

No Public Input

**Close Public Hearing Councilors Osborne & Cardon – all agreed**

Discussion:

The question arose as to the allowed uses for this conservation land.

*Mr. Sioras replied that would come from the Conservation Commission and their protocol.*

**The Derry Town Council approves and accepts the deed for Derry Senior Development, LLC subdivision located on Drew Road, for parcel 07058 37.56 acres, for conservation purposes.**

**Motion by Councilor Osborne, seconded by Councilor Cardon**

**Vote: 7-0-0**

**16-11** Dissolve Fire Apparatus Capital Reserve Fund

Janice Mobsby gave an overview of this account as housekeeping. This account has not had any funds since 2011.

**Open Public Hearing Councilors Cardon & Katsakiores – all agreed**

No Public Input

**Close Public Hearing Councilors Cardon & Dimmock – all agreed**

**Whereas the Fire Apparatus Capital Reserve Fund has carried a zero balance since a final distribution was made in 2011 and a Fire Capital Plan Reserve Fund has been established that allows funding for Fire apparatus, equipment and facilities in the Fire Department capital plan, I move that the Town Council authorizes the dissolution of the**

**Fire Apparatus Capital Reserve Fund established May 19, 1994 and notification of such action to the Trustees of the Trust Fund and Charitable Trust Unit of the State of NH.  
Motion by Councilor Cardon, seconded by Councilor Tripp  
Vote 7-0-0**

**16-12** FY16 Dissolve Police Vehicle Replacement Capital Reserve Fund  
Janice Mobsby, this fund has \$800.00 in it and is no longer used for Vehicle Replacement as we now have a lease program.

**Open Public Hearing Councilors Katsakiores & Dimmock – all agreed**  
No Public Input  
**Close Public Hearing Councilors Dimmock & Bourdon – all agreed**

**Whereas the Police Vehicle Replacement Capital Reserve Fund has not had any contributions or distributions since 2005, with the exception of interest and fees, and a Police Capital Plan Reserve Fund has been established that allows funding for Police vehicles, equipment and facilities in the Police Department's capital plan, I move that the Town Council authorizes:**

- 1. The dissolution of the Police Vehicle Replacement Capital Reserve Fund established May 6, 2003;**
- 2. The distribution of said funds in accordance with RSA 35:16A to be placed in the general fund.**
- 3. Notification of such action to the Trustees of the Trust Fund and Charitable Trust Unit of the State of NH.**

**Motion by Councilor Cardon, seconded by Councilor Osborne  
Vote: 7-0-0**

**Old Business –**

**16-14** Net Zero Task Force

Councilor Bourdon thanked Mike Fowler and the Council Chair for their assistance in putting this together.

The mission of the Net Zero Derry Task Force is to explore and achieve cost effective solutions for reduced energy and water use and sustainable energy development on Town controlled property, municipal buildings and vehicles, schools and the community, while developing a comprehensive plan to achieve the goal of Net Zero compliance by all key stakeholders by 2025.

There will be 9 members listed and Councilor Bourdon would like to add two more members; a member from Parkland Hospital and a member from the public.  
He gave reasons for the importance for this Task Force. There would be no cost for this.

**Councilor Bourdon moved that the Town of Derry created a Net Zero Task Force, seconded by Councilor Cardon.**

Discussion: Councilors asked different questions regarding this committee. A common question was if 4 months was enough time to get this committee up and running and how would the success be measured. The Task Force will be in effect for 6 months and report back to the Town Council, School Board and Pinkerton Academy.

Entire motion:

**Move that the Derry Town Council Approve the Net Zero Task Force as an advisory board to the Town Council effective March 1, 2016. Task Force shall include (11) voting members; one member from Town Council, one member from School District, one member from Pinkerton, one member from EEAC, one member from the Department of Public Works, one member from the Public, one member from the Chamber of Commerce, one member from the Conservation Commission/Go Green, one member from Southern NH Planning, one member from Parkland Medical Center, the Economic Development person. Motion by Councilor Bourdon, seconded by Councilor Cardon  
Vote: 7-0-0**

**New Business –**

**16-23** Approve Health & Safety "Coordinator Reward" Grant from HealthTrust  
Susan Hickey stated the Town of Derry employees continue to participate in the HealthTrust's Wellness programs which raise awareness of the importance of physical activity and health. The employees participate in activities and challenges for their health.

**Move that the Derry Town Council approve the receipt and expenditure of the award from HealthTrust in the amount of \$500.00.**

**Motion by Councilor Cardon, seconded by Councilor Tripp**

**Vote: 7-0-0**

**Council Requests / Open Discussion**

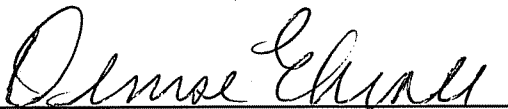
Councilor Tripp – there will be a Town Candidate night sponsored by the VFW, "Bringing Derry Together", and the Taylor Library on Thursday, 2/11/16 and another for the School Board Candidates to be held on Thursday, 2/18/16 from 7pm -9pm. They are going to try and do an online meeting. These will be held at the VFW Function Hall

Councilor Katsakiores – David Russell became an Eagle Scout. His project was to restore the missile outside of the VFW. She asked Council to invite this young man to the next meeting so that they can congratulate him and give him a citation.

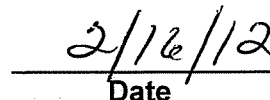
Councilor Dimmock – Spoke regarding the upcoming election. He thanked all of those who signed up to run for office as it shows people are interested in the Town of Derry.

Councilor Bourdon – Reminder Frost Festival is 2/12-2/14. He highlighted that on 2/12/16 the Derry Rotary will host a free spaghetti supper at Hood School. You can register with the Recreation Department. He read an article about Andy Day & Alana Wentworth owners of the Cask and Vine. He thanked them as they will be opening a gathering spot for teens.

**Adjournment 8:25 p.m.**



Town Clerk



Date

Recording & Transcription by: Denise E Neale, Town Clerk