

## TOWN OF DERRY

Town Council  
Derry Municipal Center

April 7, 2014  
Tuesday - 7:00 PM

### FY 2015 Budget Review Session

Roll Call: Councilors Cardon, Fischer, Fairbanks, Katsakiores, Dimmock, Bourdon and Chairman Osborne

Staff Present: Larry Budreau, Frank Childs, Mike Fowler, Eric Bodenrader, Bob Mackey, Alan Cote, Tom Carrier, Janice Mobsby and Mark Fleischer

Mr. Budreau gave his opening remarks with a short power point presentation. He highlighted the overall standards of service that are provided to our citizens within this level funded budget. He noted that healthcare premiums declined, that personnel additions to the budget include a Community Development Coordinator and increasing the Assistant Building Inspector from part-time to full-time. Proposed union contract settlements are accounted for. Infrastructure maintenances, particularly roadway management and modest capital improvements are also funded in the proposed budget.

Mr. Childs gave an overview of the budget book and the motion sheets. He also informed the Council that these figures were as of 3/26/14 and some changes announced have not been included in this book because they took place after printing.

#### **Public Works**

Public Works Director, Mike Fowler explained that Public Works encompasses a very diverse division. There are 56 full-time and 28 part-time employees and introduced his department heads for the benefit of the new councilors. Most Public Works employees are diversified to handle other positions within these 8 divisions.

Mr. Fowler is requesting to restore the part time building inspector to a full time position. This budget does not include the decrease of the teamsters healthcare in the amount of \$21,000. Capital equipment to be purchased or leased are as follows: replace the sidewalk machine (capital reserve fund no tax increase), a 1 ton truck, trash trailer, Kubota tractor. Water & Wastewater is replacing a mini excavator and upgrading to a larger truck. Diesel is at fixed state contract at \$3.35 until September 2015. Unleaded gas is on a floating system until January 2015 at \$3.25per gal. A bid for heating oil will be put out in late spring to early summer for \$3.50 per gallon. Natural gas is \$1.20 per therm. Electricity locked 3<sup>rd</sup> party supplier last bid is good until June 2015 \$ -.03 per kil-a-watt below market.

#### **Highway**

Revenue is derived by block grant funding from the Transportation Improvement Fund and engineering inspections. There are 324 lane miles in Derry.

Expenses are down from last year.

Line item #750 is for LED lighting downtown replacement in conjunction with advisement from EEAC. Salt costs have remained unchanged at \$56.76.

Question under capital outlay \$150,000. This comes from the Highway Capital Reserve Funds on the Revenue side which causes no tax impact. This is for the sidewalk machine.

**Move the bottom line for Highway in the amount of: \$3,993,101.  
Motion by Chairman Osborne, seconded by Councilor Katsakiores  
Vote: 7-0-0**

### **Building & Grounds**

Revenue is derived from ongoing rentals of the Adams Memorial building and cell towers.  
Net expenditure is up for line item #430 Carpet Replacement for the 3<sup>rd</sup> Floor meeting room & #760 for Vehicle Replacement.

***Councilor Cardon motioned to decrease Account #140 OT from \$15,000 to \$13,000, seconded by Councilor Dimmock  
Vote: 5-2-0 (Councilor Bourdon, Councilor Katsakiores)***

***Chairman Osborne motioned to decrease Account #430 Contracted Repairs and Maintenance by \$15,000 to remove carpet replacement, seconded by Councilor Cardon  
Vote: 7-0-0***

**Move the bottom line for Building & Grounds in the amount of \$779,548 seconded by Councilor Katsakiores  
Vote: 7-0-0**

### **Cemetery**

Revenue is derived by the sale of cemetery lots, perpetual care, interest from cemetery trust fund, and fees for excavation.  
Expenses are in line item #430 for rehabilitation of roads & #690 for a lawn mower.

Discussion on lawn mower and it's cost and the roads in the cemetery.  
Councilor Fischer would like the Public Works employees listed by individual with total salaries for full time and part time.  
Mr. Budreau will prepare this item.

***Chairman Osborne motioned to decrease Account #430 by \$25,000 to remove repairs to cemetery roads, seconded by Councilor Cardon  
Vote: 4-3-0 (Councilor Fairbanks, Councilor Bourdon, Councilor Katsakiores)***

Some of the Councilors would like to go up to the Cemetery to view the roads and mowers.

*Councilor Dimmock made a motion to remove \$7,975 lawn mower, seconded by Chairman Osborne. No vote, however it was amended to be flagged.*

Chairman Osborne cautioned the Councilors not to go in more than a group of three as it would be considered a quorum.

***Move to flag Account #690 Councilor Dimmock, seconded Chairman Osborne  
Vote: 6-1-0 (Councilor Cardon)***

**Move the bottom line for Cemetery in the amount of \$232,677 with flagged Line item #690. Motion by Chairman Osborne, seconded by Councilor Dimmock  
Vote: 7-0-0**

### **Code Enforcement**

Expense is a net increase of \$26,607 to fund part time position to full time position in line item#110. This budget is primary personnel. Revenue projections have increased.

*Move to eliminate the Assistant. Building Inspection position by Councilor Fischer - no second.*

***Chairman Osborne motioned to flag Account #110 Permanent Position for the Assistant Building Inspector, seconded by Councilor Fischer.***

***Vote: 3-4-0 (Councilors Cardon, Fairbanks, Bourdon, Dimmock) motion failed***

**Chairman Osborne moved the bottom line in Code Enforcement in the amount of: \$370,637, seconded by Councilor Cardon**

**Vote: 6-1-0 (Councilor Fischer)**

### **Recreation**

Revenue is derived from programs & activities.

Expenses are in temporary positions for seasonal programs. There was a personnel change in which a long vested employee transferred this is due to a vacancy.

***Councilor Cardon motioned to decrease Account #140 OT from \$13,127 to \$5,000, seconded by Councilor Dimmock***

***Vote: 7-0-0***

**Move the bottom line for Recreation in the amount of \$597,192 by Chairman Osborne, seconded by Councilor Fairbanks**

**Vote: 6-1-0 (Councilor Dimmock)**

### **Parks**

There is a decrease in net expenditures of \$8,116.00. They are responsible for 54 acres of Town owned property. Expense is in Line Item #740 Machinery & Equipment for a Kubota Tractor.

Councilor Fischer requested that Mr. Budreau add to salary list for the full time employees only their length of employment.

***Chairman Osborne motioned to decrease Account #140 OT from \$12,129 to \$10,000 seconded by Councilor Cardon***

***Vote: 7-0-0***

**Move the bottom line for Parks in the amount of \$915,066, by Chairman Osborne, seconded by Councilor Cardon**

**Vote: 7-0-0**

### **Transfer Station**

There is a net increase this year. Expense is in Line Item #740 Machinery & Equipment for a Trash Trailer of \$66,000.

***Chairman Osborne motioned to decrease Account #140 OT from \$32,765 to \$30,000 seconded by Councilor Cardon***

***Vote: 7-0-0***

There was discussion on the trash trailer for informational purposes.  
There were questions regarding the \$3M bond for new Transfer Station which is in the FY14 budget.

**Move the bottom line for the Transfer Station in the amount of \$1,625,589 seconded by Councilor Cardon**  
**Vote: 7-0-0**

**Councilor Bourdon motioned to extend 10 minutes seconded by Councilor Dimmock**  
**Vote: 4-3-0 (Councilors Osborne, Fischer, Cardon)**

**Vehicle Maintenance**

This net budget decreased by 2.5%.

**Move the bottom line for Vehicle Maintenance in the amount of \$539,297 by Chairman Osborne, seconded by Councilor Katsakiores**  
**Vote: 7-0-0**

**Adjourned 10:10 p.m.**

**Recording and Transcription: Denise E Neale, Town Clerk**  
**Motions reviewed by: Frank Childs, CFO**

