

TOWN OF DERRY

Town Council
Derry Municipal Center

September 1, 2015
Tuesday - 7:30 PM

6:30PM Consultation with legal counsel – *not open to public*

7:30 PM Call to order

Pledge of Allegiance, warning of fire exits, handicap access, & turn off all cell phones

Roll Call: Councilors Tripp, Fischer, Osborne, Bourdon, Dimmock, Katsakiores and Chairman Cardon

Susan Hickey, Interim Town Administrator & Denise Neale, Town Clerk

Consent Agenda –

15-99 Approve Minutes Special Meeting – July 28, 2015

15-100 Approve Minutes – August 4, 2015

15-101 Approve Non-Public Minutes – August 25, 2015 – **minutes sealed**

15-102 Schedule Public Hearing – September 15, 2015 – Adoption of
Water & Sewer Betterment Assessments: 2015 Route 28 Water and
Sewer Improvements

Approved as written

Chairman's Report – Tom Cardon

Neal Ochs, long time school board member, passed away of cancer in August. In lieu of flowers contributions can be made to the Cancer Society through the Peabody Funeral Home. (moment of silence)

Councilor Fischer recommended a Budget Committee and that group is coming together. Members of this committee are: Councilor Fischer, Councilor Tripp, Interim Town Administrator/CFO Susan Hickey, Sr. Accountant Mark Fleischer, Banking VP Tom Hosey, Banking VP Frank Talarico, and Rep/Banker Blane Planty. These people are skilled in management and finance. They are looking for one additional member; anyone interested can contact Chairman Cardon. This is an advisory committee and they will provide general advice to the Council.

At the last meeting the Council received a Citizen's free petition which Council will address at their next meeting.

Three people have filed a declaratory judgement against the Town and the hearing is on September 9th, @ 11:00 a.m. in Superior Court.

The Economic Development Committee has created their goals for this coming year. The members are Marc Flattes, Richard Tripp, Janis Del Pozzo, Albert Dimmock, Terri Pastori, George Sioras, and Tom Cardon, Chairman. Everyone is very enthusiastic. There are a lot of good ideas and there is discussion to obtain additional members. Some of their goals are: update town website, establish an EDC Facebook page, brochures, contact businesses to get input, the Chamber of Commerce is going to add a Derry Economic Development page, support local businesses with a market support day, recruit high-end restaurants for different cuisines downtown, promote 79-E Tax Incentive & the REDC Business Loan Program, promote availability of business quality high speed internet access by various providers, produce a Cable TV Show on Economic Development (which has been started), and a new brand-logo. He asked the Town Council members to think about some goals to discuss for next meeting.

On 9/14 there will be a 91-A Training @ 7:00p.m. in the meeting room for all Boards and Committee members.

On 9/18/15 @ 3:00 p.m. there will be the dedication of the POA/MIA table in the lobby of the Municipal Center.

Town Administrator's Report – Susan Hickey, Interim

Mike Layon, Chair of The Derry Survey Committee, gave an update on their meetings, in which they have set out ground rules and ideas on developing the survey. They want to limit the time it takes for the survey to 10 minutes and they will be using Survey Monkey. The committee will be coming to Council for an appropriation of \$300 for access to Survey Monkey. They would like to solicit Town business for incentives to maximize participation.

Susan Hickey, there will be a 911 Remembrance Ceremony on 9/11/15 @ 8:30 a.m. in front of the Central Fire Station.

***** Government Finance Officers Association CAFR Award
Presentation for FY 2014

Ms. Hickey thanked and recognized former CFO, Frank Childs; Controller, Janice Mobsby; Sr. Accountant, Mark Fleischer; Payroll & Benefit Specialist Bob McCarthy, and Bookkeeper, Katherine Arsenault for their work in achieving this award again.

***** Staffing Update

Ms. Hickey has met with a lot of local business owners on Broadway and at Hood Commons to get some feedback. If there are any businesses that would like a visit, please contact her. She has met with the town employees and been on tours of the department areas. She has received feedback to make Derry a better place to work.

Employees & Staffing updates: Due to the changes in the Human Resource Department, she would like to have a company come in and do a study on this department to see where we need to go and what we need to do. The Finance Department has two positions that are budgeted and not filled. She would like change the bookkeeper position to an Accountant/Staff Auditor. There are funds available in Assessing due to a retirement.

Councilor Bourdon - One of the eight petition items is for the HR Department. He thinks we should wait and see what the outcome of the court case is.

Councilor Fischer feels there should be a study done for every department within town.

Councilor Osborne stated the court case will not come to an end next week.

Ms. Hickey was asked what the cost of this kind of study would be. She stated approximately \$2,500.00 but she can get a cost breakdown and report back to the Council.

Councilor Tripp – asked if it would be municipal specific. Ms. Hickey replied “Yes”.

Public Forum - *30 Minutes*
Open Public Forum- all agreed

Donald Burgess, High St – spoke regarding slanderous words used toward the group regarding outburst.

Steven Trefethen, business owner – He thanked the Council for a good job and thinks the Budget Committee is a good idea. Two things he suggested to Mr. Stearns previously were to look at dispatch/healthcare. He attended the EDC meeting and thought it was a good group.

Mark Flattes, Linlew Dr – after last meeting on drug addiction and the epidemic he was curious why the Emergency Services Director was not in attendance.

Michael Layon, Lee Circle – Offered a public apology to Mike Gagnon as he thought it was the firefighters who disturbed the meetings. However there were only two firefighters that participated and they have been reprimanded for unacceptable behavior. He has come up with 20 suggestions for Council to look at, one of them is an incentive for town employees who give ideas that save the town money.

Close the Public Forum - all agreed

Public Hearing –

- 15-86** Amend Zoning Ordinance Article VI, District Provisions, Section 165-44.B.2.e, Multi-Family Residential District and Section 165-45.B.2.e, Medium High Density Residential District

Elizabeth Robidoux, Planning Assistant -The purpose of this amendment is to correct the term used to calculate the distance for the maximum allowable building height in both the Multi-family Residential District and the Medium High Density Residential District. The word circumference is being replaced with the word radius.

**Move to amend Article VI, District Provisions, Section 165-44.B.2.e. Multi-Family Residential District and Section 165-45.B.3.e Medium High Density Residential District.
Motion by: Councilor Fischer, seconded by Councilor Tripp
Vote: 7-0-0**

New Business –

- 15-96** Highway Safety Committee Appointment

**Chairman Cardon moved to appoint Charles Foote as a member of the Highway Safety Committee for a term to expire March 31, 2016. Seconded by Councilor Katsakiores
Vote: 3-3-1 (Fischer, Dimmock, Cardon) *motion failed***

- 15-98** Zoning Board of Adjustment Appointment

**Chairman Cardon moved to appoint Joseph Carnavale to the Zoning Board of Adjustment for a term to expire March 31, 2017, seconded by Councilor Katsakiores
Vote: 3-4-0 (Fischer, Osborne, Dimmock & Cardon) *motion failed***

- 15-103** Calvary Bible Church Gift – Discussion

Ms. Hickey - Calvary Bible Church is looking for a Town project to donate \$10,000 towards. We would like the Council to decide if some of funds could be diverted to pay for a few projects. Signs for the Robert Frost/Old Stage Coach Scenic Byways estimated at \$2,000, Azalea bushes to replace the burning bushes at MacGregor Park, digitizing the Derry News at the Library or pave the rail trail from Derry to Londonderry.

Discussion:

Councilors like the idea of paving the rail trail and questioned how much it would cost and where the trail began and ended.

Ms. Hickey will get the info of costs for these projects and report back to Council at the 9/14/15 meeting.

15-104 Building Permit for Boys/Girls Club Pavilion

Ms. Hickey - The Derry Village Rotary has donated a pavilion to the Derry Boys & Girls Club. The Derry Village Rotary is requesting the Town to waive the building permit fee of \$524.28.

Move to waive the building permit fee for the pavilion. Motion by Councilor Fischer, seconded by Councilor Katsakiores

Vote: 7-0-0

15-105 Investment Policy

Ms. Hickey - The Finance Committee has reviewed the Investment Policy and is recommending clarifying language pertaining to the relevant RSA's for investments. The correct RSA is 41:29. Change Section 7 a typographical error to correct RSA 386:57 not 368:57 and adds clarification of the New Hampshire Banking Department Rules for Collateralization for ease of reference.

Move that the Town Council approve the proposed changes to the Town's Investment Policy as recommended by the Finance Committee on July 22, 2015 and as outlined in this Staff Report dated September 1, 2015.

Motion by Councilor Osborne, seconded by Councilor Cardon

Vote: 7-0-0

Council Requests / Open Discussion

Councilor Katsakiores – congratulated Joanie at the Transfer Station 25 years of service.

Councilor Bourdon – attended the Solar Up presentation for residents of Derry and Chester interested in the solar initiative. Net zero is a goal that Derry should rally around. He thanked Maureen Reno, Mark Flattes, John O'Connor and Deb Munson from Chester.

Councilor Fischer – asked if the Council would consider going paperless. The agenda items could be scanned and save paper and delivery time.

Councilor Osborne – asked for consideration on an upcoming agenda to discuss the viability of pursuing a "Conflict of Interest" ordinance.

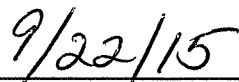
Move to go into Non-Public under 91A:3 II (a). Motion by Councilor Cardon, seconded by Councilor Katsakiores

Vote: 7-0-0

Adjournment 9:00



Town Clerk



Date

Recording and Transcription by: Denise E Neale, Town Clerk