

**Town of Derry
Schedule of Fees
8/15/2023**

Department/Fee	Last Revised	Ordinance Citation	Current Fee	Change	
				Approved Fee	Change 8.15.2023
Town Wide					
Copy Charges			Varies		\$0.50
Notary Public Charge			None		\$3.00
Administration					
Copy Charges		N/A	\$ 0.25		\$0.50
Public Gathering Permit	2001	Town Code Chapter 104	\$ 30.00		\$50.00
Mechanical Amusement - annual/machine	1983	Town Code Chapter 16	\$ 25.00		\$40.00
Use of Town Facilities (4 hr. block)	2010	Admin. Regulation #22	\$ 80.00		\$100.00
Operate Gun Shop	1973	RSA 159	\$ 15.00		\$100.00
Fire				Residential 1 & 2 Unit	Commercial & Industrial
Assembly Inspection		Town Code Chapter 51	\$ 50.00	No Charge	Up to 100 persons - \$50; >100 - \$75
Gas Burner - (Does not include cooking appliances or clothes dryers)		Town Code Chapter 51	\$ 50.00	\$75.00	\$75.00
Oil Burner		Town Code Chapter 51	\$ 50.00	\$75.00	\$75.00
Underground Fuel Storage Tanks - Gaseous or Liquid		Town Code Chapter 51	\$ 25.00	\$50 up to 500 gallons; >500 gallons - \$75	\$50 up to 500 gallons; >500 gallons - \$75
Gas Pipe Inspection		Town Code Chapter 51	\$ 50.00	\$75.00	\$75.00
State Licensing - Local Inspection (DCYF/DHHS/NH-FMO) Ex: Foster, Healthcare, Rehab etc.		Town Code Chapter 51	\$ -	\$50.00	\$100.00
Fireworks - Requiring License/Permit - Commercial Display per event		Town Code Chapter 51	\$ -	\$0.00	\$100.00
Day-care Facilities		Town Code Chapter 51			
- Families		Town Code Chapter 51	\$ 25.00	\$50.00	\$50.00
- Group		Town Code Chapter 51	\$ 50.00	N/A	\$75.00
- Center		Town Code Chapter 51	\$ 75.00	N/A	\$100.00
Blasting permit - Per site		Town Code Chapter 51	\$75 - 1 year	\$100/30 days or \$500/yr.	\$100/30 days or \$500/yr.
Reinspection for permitted work		Town Code Chapter 51	\$ 50.00	\$50.00	\$50.00
Third or Additional Re-inspection for permitted work		Town Code Chapter 51	\$ 50.00	\$100.00	\$100.00
Automatic Sprinkler - Install or Modify		Town Code Chapter 51	\$1/head, \$50 Min.	\$1.50 per head with \$100 minimum	\$2.00 per head with \$150 minimum
Installation of a Standpipe		Town Code Chapter 51	\$ 50.00	N/A	\$100.00
Fire Alarm - Install or Modify		Town Code Chapter 51	\$1/device, \$50 Min.	N/A	\$2.00 per device with \$150 minimum
Fixed Fire Suppression System - Install or Modify		Town Code Chapter 51	\$ 75.00	\$75.00	\$100.00
Plan Review - Impacted area		Town Code Chapter 51	\$0.025 per sf	\$0.05 sf - \$100 min	/\$0.05 sf - \$200 min
Incident reports					
Environmental Research/File Research by Staff		Town Code Chapter 51	0 \$	-	
Fire - less than one year		Town Code Chapter 51	\$ 20.00	\$0.50/page	\$0.50/page
Fire - more than one year		Town Code Chapter 51	\$ 25.00	\$0.50/page	\$0.50/page
EMS		Town Code Chapter 51	\$ 15.00	\$0.50/page	\$0.50/page

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Master/Radio Box					
Application for master box number and basic connection		Town Code Chapter 51	\$ 150.00	Approved Fee Change 8.15.2023	
Application for radio box number and programming		Town Code Chapter 51	\$ 50.00	REMOVE	
Municipal alarm circuit extension charge (per pole span)		Town Code Chapter 51	\$ 100.00	REMOVE	
Master box disconnect charge service call (temporary physical disconnection from municipal system)		Town Code Chapter 51	\$ 50.00	N/A	\$100.00
Master box reconnect charge service call (required if not on same day as disconnect)		Town Code Chapter 51	\$ 50.00	N/A	\$100.00
Master box "short arm" charge service call (per incident)		Town Code Chapter 51	\$ 50.00	N/A	\$50.00
Fire alarm technicians/listed agents.					
Fire Alarm/Fire Sprinkler Listed Agent - Annual		Town Code Chapter 51	\$ 25.00	N/A	\$50.00
Training fee – Listed Agent - If new or expired greater than 1 year		Town Code Chapter 51	\$ 25.00	N/A	
Listed Agent Short Arm		Town Code Chapter 51	\$ 50.00	N/A	\$75.00
Listed Agent Master Box Key		Town Code Chapter 51	\$ 10.00	N/A	\$25.00
Monitoring Fees – Non-Derry Occupancies					
Commercial radio box - annual monitoring charge - \$25/month		Town Code Chapter 51	\$300 or \$25/month	N/A	\$600 or \$50 per month
Residential radio box - annual monitoring charge - \$20/month		Town Code Chapter 51	\$240 or \$20 per month	N/A	\$300 or \$25 per month
Municipal radio box - annual monitoring charge - n/c		Town Code Chapter 51	N/C	No Charge	
Municipal occupancies (i.e., Town offices, schools) in communities with dispatch contracts with the Derry Communications Center will be exempted from monitoring fees.					
False Alarm Limit Per Year based on number of devices to system					
1- 125 devices		Town Code Chapter 51		3 false alarms per year allowed	3 false alarms/ year allowed
126 - 250 devices		Town Code Chapter 51		3 false alarms per year allowed	3 false alarms/ year allowed
251 - 375 devices		Town Code Chapter 51		5 false alarms per year allowed	5 false alarms/ year allowed
376 or more devices		Town Code Chapter 51		10 false alarms per year allowed	10 false alarms/year allowed
First 5 alarms in excess of limit		Town Code Chapter 51		\$50 per alarm	\$50 per alarm
All false alarms in excess of 5 above limit		Town Code Chapter 51		\$100 per alarm	\$100 per alarm
Planning					
Change of Use	2011	Town Code Chapter 170	\$ 25.00		\$50.00
Minor Subdivision (1-3 lots)	2011	Town Code Chapter 170	\$175 + \$50/lot		\$200 + \$50/lot
Major Subdivision (>3 lots)	2011	Town Code Chapter 170	\$200 + \$100/lot		\$300 + \$100/lot
Technical Review Committee	2011	Town Code Chapter 170	\$ 50.00		\$50.00
Voluntary Merger	2011	Town Code Chapter 170	\$ 20.00		\$20.00
Lot Line Adjustment	2011	Town Code Chapter 170	\$100/lot	\$100/lot	
Multi-Family Residential	2011	Town Code Chapter 170	\$100/lot	\$100/lot	
Condominium	2011	Town Code Chapter 170	\$175 + \$50/unit		\$175 + \$50/unit
C/I New Construction	2011	Town Code Chapter 170	\$0.15/sf up to \$10,000		\$0.15/sf up to \$10,000
C/I additions	2011	Town Code Chapter 170	\$0.10/sf up to \$5,000		\$0.10/sf up to \$5,000
Site Plan Determination	2011	Town Code Chapter 170	\$0.10/sf up to \$5,000		\$0.10/sf up to \$5,000
Parking Lot Expansion	2011	Town Code Chapter 170	\$0.07/sf up to \$10,000		\$0.07/sf up to \$10,000
Legal Notice	2011	Town Code Chapter 170	\$ 50.00		\$50.00
Abutter Notification	2022	Town Code Chapter 170	Cost + \$3.00		\$11.13
Police					
False Alarms	1991	Chapter 9 Town Code			
1st 3 in calendar year			\$ -		\$0.00
4-10 in calendar year			\$ 25.00		\$25.00
11+ in calendar year			\$ 100.00		\$100.00

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Kennel	1985	Chapter 20 Town Code	\$10 1st 24 hrs. Add'l. \$5 for each 24 hrs. thereafter	\$15/day
Parking	2012	Town Code Chapter 150		
No Parking		Town Code Chapter 150	\$10-\$20	\$25 except Handicapped Parking, Plates or Placard
Handicapped		Town Code Chapter 150	\$ 75.00	\$250.00
Misuse of Handicapped Plates or Placard		Town Code Chapter 150	\$ 250.00	\$250.00
Pistol Permits		RSA 159:6	\$ 10.00	\$10.00
Pawnbroker License	2010	Chapter 118 Town Code	\$ 250.00	\$250.00
Reports	1990			
Accident		NHSC opinion	\$10, or \$1/page for fatals	\$0.50/page
Arrests/Criminal		NHSC opinion	\$10 up to 10 pages; \$1/page thereafter	\$0.50/page
Incidents		NHSC opinion	N/A	\$0.50/page
91-A Requests		NHSC opinion	N/A	\$0.50/page
Audio/Video		NHSC opinion	\$ 25.00	Actual Cost of Medium plus postage
Photos		NHSC opinion	3x5 - \$5; 8x10 - \$8; Contact Sheets \$15	Actual Cost plus postage
Taxi License	2004	Chapter 140 Town Code	\$100/yr.; Driver Fee \$25/yr.	\$100/yr.; Driver Fee \$25/yr.
Public Works				
Transfer Station				
Air Conditioner		128-12 D (1)	\$10/each	\$20/each
Stuffed Couch (< 6 ft)		128-12 D (1)	\$5/each	\$10/each
Stuffed Chair (<6 ft)		128-12 D (1)	\$5/each	\$10/each
Refrigerator		128-12 D (1)	\$10/each	\$20/each
Tires		128-12 D (1)	1st 4 free/\$3 next 4	1st 4 free/\$2 each
Hauler Permit		128-12 A (1)	\$100/truck/year	\$300/truck/year
Health				
Type 1	w/200 seats or more	Chapter 55-3	\$500	\$550
Type 2	w/75 to 199 seats	Chapter 55-3	\$350	\$375
Type 3	w/25 to 74 seats	Chapter 55-3	\$215	\$250
Type 4	w/ < 25 seats	Chapter 55-3	\$145	\$175
Type 5	Temporary	Chapter 55-3	\$60	\$75
Code				
Mobile Home (on own land)		108.1.2	\$35 app fee plus \$5 per \$1000 of construction cost.	\$35 app fee plus \$7 per thousand of construction cost.
Temporary Mobile Home		108.1.2	\$100	\$150
Residential Renovations		108.2.1	\$35 app fee plus \$5 per \$1000	\$35 app fee plus \$7 per thousand
Commercial Renovations		108.2.1	\$45 app fee plus \$5 per \$1000	\$45 app fee plus \$7 per thousand
Well - single family		108.2.4	\$25	\$50
Well - 2 to 25 units		108.2.4	\$70	\$100
Well - 26 to 50 units		108.2.4	\$100	\$150
Well - 50+ units		108.2.4	\$150	\$200
Chimney		108.2.5	\$35 per flue	\$50 per flue
Deck		108.2.6	\$50	\$35 app fee plus \$7 per thousand
Farmer's Porch		Add to 108.2.6	\$35 app fee plus \$5 per \$1000	\$35 app fee plus \$7 per thousand
Shed (up to 150 sq. ft.)		108.2.6.1	\$35	\$50
Shed (over 150 sq. ft.)		108.2.6.1	\$35	\$50 plus \$7 per thousand
Septic (new or repair)		108.2.7	\$50	\$100
Swimming Pool - Above Ground		108.2.8	\$50	\$35 app fee plus \$7 per thousand
Swimming Pool - Inground		108.2.8	\$100	\$35 app fee plus \$7 per thousand
Solar Array		108.2.9	\$5 per thousand plus \$35 admin fee	\$7 per thousand plus \$35 admin fee
Foundation Only - residential		108.2.12	\$35	\$50
Foundation Only - commercial		108.2.12	\$45	\$100
Demolition		108.2.13	\$50	\$100
Sign		108.2.10	\$35 flat fee plus .50 cents per sq. ft.	\$45 flat fee plus .50 cents per sq. ft.
Temporary Sign		Add to 108.2.10	\$35 flat fee	\$45 flat fee
Reinspect Fee - residential		108.2.15	\$35	\$50
Reinspect Fee - commercial		108.2.15	\$45	\$100

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Tax Collector				
Copying Charge			\$ 1.00	\$0.50
Town Clerk				
Marriage License		RSA 457:29	\$50.00	\$50.00
Vital Records Certified Copy		RSA 5-C:10	1st copy - \$15; \$10 each additional	
Vital Record Amendment		RSA 5-C:85	\$10.00	
AOP		RSA 5-C:85/RSA 168-A:2	\$10.00	
Dog Licenses:		RSA 466:7		
Not classified below			\$10.00	
Spay/Neutered Dog			\$7.50	
4-7 months of age			\$7.50	
Senior Citizen Owner 1st Dog			\$3.00	
Group Dog License (5 or more)		RSA 466:6	\$21.00	
Late Fee		RSA 466:7	\$1.00 per month	
Unlicensed		RSA 466:13	\$25.00 plus licensing and late fees	
Articles of Agreement		RSA 292	\$5.00	
Town Seal Document			\$3.00	
Voter Checklist		RSA 654:31		
Full List Digital			\$33.50	
Full List Printed			\$61.50	
By District Digital			\$27.00	
By District Printed			\$41.00	
Property Owner Designated Respondent Affidavit		RSA 540:1	\$0.00	\$15.00