



Town of Derry, New Hampshire

REQUEST FOR PROPOSALS

(B20-110)

September 3, 2019

The Town of Derry, New Hampshire seeks proposals for:

Aggregated Electricity Supply

**Offered by:
Town of Derry**

**RFP Process Coordinated by:
Michael Fowler, Department of Public Works
Department of Public Works
(603) 432-6144**

The Town of Derry is seeking fixed price quotes for electricity supply for municipal and street lights.

Background:

The Town of Derry is currently receiving electrical supply through Constellation New Energy. The current contracts expire with the November 2019 meter reading. The Town of Derry seeks fixed cost supply for several Town owned facilities. Also, the Town is seeking fixed supply for streetlights in the Eversource franchise area.

Scope of work:

The pricing shall be FIXED for the duration of the period requested:

1. 12 months through November 2020

The proposal shall include information relative to:

- Billing and payment terms
- Copy of sample or proposed contract
- Information relative to NHPUC Aggregator Registration
- History of other municipalities serviced by aggregator/generator
- Information on percentage of renewable energy from supplier
- Confirmation of Single Billing Format through Eversource

Upon request, The Town of Derry will allow account access through Eversource for use in furnishing a competitive bid. A copy of the EPO Energy Profiler request document and last month invoices are available for use by prospective vendors.

Submission Information:

Proposers must comply with the following submission procedures:

1. Sealed proposals shall be submitted marked “Aggregated Electricity Supply” on the outside of the envelope, addressed to:

Michael A. Fowler, P.E.
Director, Derry Municipal Center
14 Manning Street
Derry, New Hampshire 03038

Proposals will be accepted until 4:00 p.m. on **Wednesday, September 18, 2019**. Proposals received after this time will be returned unopened. Faxed or emailed proposals will not be accepted.

After review of all proposals, the Town of Derry will sign an agreement by no later than September 20, 2019, if the proposal is in the best interest of the Town.

2. **AUTHORIZATION:** The proposal must be signed in ink by an authorized signer, or by an agent of the proposer legally qualified and acceptable to the proposer, and contain the printed names, titles, and business and post office address of both parties, if applicable.
3. **WITHDRAWAL OF PROPOSALS:** A proposer will be permitted to withdraw their proposal unopened after it has been deposited if such request is received in writing prior to the time specified for opening of the proposals.
4. **DISQUALIFICATIONS OF PROPOSERS:** A proposer may be disqualified and the proposal rejected for either of the following reasons: 1) evidence of collusion among proposers or 2) failure to supply complete information as requested by this Request for Proposals.

5. RESERVATION OF RIGHTS: The Town of Derry reserves the right to reject any or all proposals, to waive technical or legal deficiencies, and to accept any proposal that it deems to be in the best interest of Town. Factors such as cost, service history, ease of billing format and renewable percentage shall be considered as part of the contract award.

6. SEPARABILITY – The Town of Derry will accept only full packages for all requested elements. Proposals submitted without all scope of work items included shall be disqualified.

Energy Consumption:

Building	Location	Account #	7/18–6/19
			Usage KwH
Derry Municipal Center	14 Manning St	8005029-01-7-2	341,636
Veterans Hall	31 West Broadway	56221390040	29,845
Adams Memorial Bldg	29 West Broadway	56513741025	10,534
Adams Memorial Elevator	29 West Broadway	56563741065	67,760
Humphrey/Don Ball Park	14 Humphrey Rd	56282741073	37,600
Ohara Field/Concession	Off Railroad Ave	56897551032	11,193
Vet’s Field/Concession	Off Railroad Ave	56178051009	6,841
WWTP/Transfer Station	Transfer Ln	8000358-01-5-8	2,101,863
Police Garage	1 Municipal Dr	56117541086	18,504
Police Dept/Main Bldg	1 Municipal Dr	56218101087	172,645
Fire Garage (Police Station)	1 Municipal Dr	56217541085	4,726
Fire/Central Station	131 East Broadway	56544526031	145,920
Hampstead Rd Station	74 Hampstead Rd	56458026010	47,280
Island Pond Station	191 Warner Hill Rd	56372416024	39,546
Derry Public Library	64 East Broadway	56542490032	148,500
Taylor Library	49 East Derry Rd	56472201052	8,764
Municipal Street Lighting	962 fixtures	8000977-01-3-4	178,595
Marion Gerrish Comm Ctr	39 West Broadway	56187676036	60,230
E. Broadway Pump Station	121 E. Broadway	56088831094	43,240
Pond Road Pump Station	26 Pond Road	56491641098	57,063
Overlook Pump Station	0 Overlook Drive	56864811047	33,611
Scobie Pump Station	0 Scobie Pond Rd	56964490080	56,200
Chester Rd Pump Station	0 Chester Road	56807631023	23,349
Trolley Car Lane PS	29 Trolley Car Lane	56429551013	33,200
Rand Shepard PS	0 Londonderry Lane	56742041031	32,026