



Town of Derry, New Hampshire

REQUEST FOR PROPOSALS

(#B23-110)

May 22, 2023

#2 Oil Heating Deliveries

The Town of Derry is accepting proposals for #2 heating oil deliveries at the following locations:

#2 Heating Oil		Annual usage/tank size
* Adams Memorial Building	29 West Broadway	4,000 gal/ 2-275 gal tanks
* Veterans Hall	31 West Broadway	2,500 gal/2-275 gal tanks
Marion Gerrish Community Ctr.	39 West Broadway	3,000 gal/2-275 gal tanks
Taylor Library	49 East Derry Rd	700 gal/2-138 gal tank
Gallien Beach Lodge	39 Pond Rd	600 gal/1-275 gal tank
Alexander Carr Lodge	28 Pierce Ave	1,000 gal/1-275 gal tank
* Hampstead Rd Fire Station	74 Hampstead Rd	3,200 gal/2-275 gal tanks
English Range Rd Fire Station	1 English Range Rd	<u>1,600</u> gal/1-275 gal tank
		16,600 gallons = Base Bid

* Weekly deliveries during the winter season.

The vendor shall insure that all tanks will not drop to below 3/8 full at any time while under agreement. All deliveries shall replenish the tanks to a minimum level of 3/4 full.

All facilities are to be scheduled for automatic deliveries for the duration of the contract. Please submit a bid for the per gallon cost for the period of September 1, 2023 to June 30, 2024. The Town seeks to use all of the base bid allocation at any of the facilities listed within the contract timeframe. Vendor shall inform the Town when the yearly allocation has been expended and pricing reverts to market pricing.

The Town of Derry will consider a fixed price bid only. **The Town of Derry reserves the right to reject any and all bids deemed to be in the best interest of the Town. Further, the Town may consider factors including performance of past contracts in awarding this contract.**

The Town of Derry will sign a contract within 72 hours of the posted submission date.

Please forward sealed proposals clearly labeled "#2 Oil Heating Deliveries" by Friday, June 2, 2023 by 4:00 pm to:

Director of Public Works
14 Manning Street
Derry, New Hampshire 03038
Phone (603) 432-6144



Town of Derry, New Hampshire

REQUEST FOR PROPOSALS

(#B23-110)

May 22, 2023

#2 Oil Heating Deliveries

Bid Submit Form

Fixed Price

Base Bid – 16,600 gallons _____

Authorized signature & title of Bidder

Print or type name & title of Bidder

Company Name (Corporation/general partnership organized & existing under the laws of the State of ____)

Address

City, State, Zip

Email Address

Phone #: _____ Fax #: _____