

# **TOWN OF DERRY, NEW HAMPSHIRE**

## **Public Works Department**

### **RFP No. B24-103 REQUEST FOR PROPOSALS**

### **FIRE SUPPRESSION SYSTEM INSPECTION SERVICES**

The Town of Derry, New Hampshire is seeking proposals from interested fire suppression inspection system firms to complete annual inspections of sprinkler systems and fire extinguishers as required by NFPA 25 at a multitude of public buildings in Derry, NH.

The buildings that have sprinkler systems are as follows:

- Adams Memorial Building, 29 West Broadway
- Derry Municipal Center, 14 Manning Street
- Derry Highway Garage, 38 Transfer Ln (Dry system)
- Derry Transfer Station, 53 Transfer Ln, (Dry System)
- Derry Police Station, 1 Municipal Dr
- Central Fire Station, 131 East Broadway
- Fire Station 2, 190 Warner Hill Rd
- Fire Station 3, 1 English Range Rd
- Fire Station 4, 74 Hampstead Rd

Sealed proposals, plainly marked "**RFP # B24-103 Fire Suppression System Inspection Services**" on the outside of the mailing envelope as well as the sealed envelope, shall be addressed to: Public Works Department, 14 Manning Street, Derry, NH, 03038. Proposals will be accepted until 4:00 p.m. on March 29, 2024.

This Request for Proposals may be obtained from the Public Works Department on the second floor at the above address, by calling the Public Works Department at 603-432-6144 or from our website <http://www.derrynh.org>.

Addenda to this document, if any, including written answers to questions, will be posted on the Town of Derry website under the appropriate heading at least one week prior to the due date.

The Town of Derry reserves the right to reject any or all proposals, to waive technical or legal deficiencies, and to accept any proposal that it may deem to be in the best interest of the Town.

**TOWN OF DERRY, NH  
DEPARTMENT OF PUBLIC WORKS**

**RFP No. B24-103  
REQUEST FOR PROPOSALS**

**FIRE SUPPRESSION SYSTEM INSPECTION SERVICES  
Derry Municipal Facilities**

**Sealed Proposals, plainly marked "RFP # B24-103 Fire Suppression System Inspection Services" on the outside of the mailing envelope**, addressed to the Department of Public Works, 14 Manning Street, Derry, NH 03038 will be accepted until **4:00 p.m. March 29, 2024**.

**SUMMARY**

The Town of Derry, New Hampshire is seeking cost proposals from interested firms to perform annual fire suppression system inspection services as required under NFPA 25. The work will consist of sprinkler system inspections at nine municipally owned buildings, including yearly and five-year interval inspections. The proposal also includes the inspection and servicing of 175 fire extinguishers at 42 locations.

**SCOPE OF SERVICES**

1. Perform a complete NFPA 25 annual inspection of nine fire suppression systems (ie; water flow, valve activation etc.) as listed below:
  - Adams Memorial Building, 29 West Broadway
  - Derry Municipal Center, 14 Manning Street
  - Derry Highway Garage, 38 Transfer Ln (Dry system)
  - Derry Transfer Station, 53 Transfer Ln, (Dry System)
  - Derry Police Station, 1 Municipal Dr
  - Central Fire Station, 131 East Broadway\*
  - Fire Station 2, 190 Warner Hill Rd\*
  - Fire Station 3, 1 English Range Rd
  - Fire Station 4, 74 Hampstead Rd

2. Inspect Ansel System on four commercial range hoods located at the four fire stations twice a year.
3. Inspect commercial range hoods at the four fire stations, one time per year and clean as necessary.
4. Inspect and service 175 fire extinguishers at 42 locations.
5. Perform NFPA 25 5 year internal valve and pipe inspection and check all branch lines for corrosion.
6. Contractor must be capable of deactivating and reactivating the fire alarm system while performing testing of suppression system.

*\*This facility includes a pre-action system.*

*\*\*This facility includes a fire booster pump system.*

*A walk through of the two facilities above is scheduled for March 15, 2024 at 9 am. The walk through will start at Central Fire Station at 131 East Broadway.*

### **PROPOSAL REQUIREMENTS**

Each proposal should provide a unit cost breakdown for maintenance items as enumerated under the scope of services. The town will consider one year contracts with the option for a one year or two year contract extension if agreeable to both the Town of Derry and the Contractor.

### **BASELINE REQUIREMENTS**

A copy of applicable insurance certificate(s) must accompany bids. Minimum insurance coverage is \$1,000,000 per occurrence, \$2,000,000 aggregate on general liability; Worker's Compensation Coverage in compliance with State Law

### **RESERVATION OF RIGHTS**

The Town of Derry reserves the right to reject any or all proposals, to waive technical or legal deficiencies, and to accept any proposal that it may deem to be in the best interest of the Town.

### **ADDITIONAL INFORMATION**

If you have any procedural or technical questions, please contact Alan Côté, Superintendent of Operations, Public Works at: (603) 432-6144 ext. 5452. No oral interpretations regarding this proposal will be made. All questions must be submitted via email ([alancote@derrynh.org](mailto:alancote@derrynh.org)) by no later than March 22, 2024.