



## PUBLIC NOTICE

CDBG-CV Grant Administration, Town of Derry, New Hampshire

The Town of Derry, NH requests written proposals from qualified firms or individuals interested in being considered for hire by the Town as Grant Administrator for a Community Development Block Grant – Covid (CDBG-CV). The Town and a service provider agency were awarded funding to prepare for, respond to or recover from COVID-19 including emergency assistance, cleaning, equipment, staffing. CDBG-CV funding \$130,000-\$375,000.

Specific administrative services to include, but not limited to, maintenance of records, adherence to CDBG regulations including procurement, meetings, accounting, billing, reporting and other federal requirements.

Community Development Block Grants from the NH Community Development Finance Authority are under the provisions, and subject to the requirements, of Title I of the Housing and Community Development Act of 1974, as amended. This is an equal opportunity/affirmative action agency. All qualified proposals will receive consideration without regard to race, color, religion, creed, age, sex, or national origin.

Selection will be based primarily on previous CDBG administration experience and knowledge of CDBG.

Please submit proposals, outlining experience and grant administration fee, no later than December 28, 2020 to [dcaron@derrynh.org](mailto:dcaron@derrynh.org)

Additional information including copy of CDBG-CV application: Dave Caron, Town Administrator [dcaron@derrynh.org](mailto:dcaron@derrynh.org)

Posted: 12/07/2020 – Derry Municipal, Derry Public Library, Taylor Library, Town Website