



DERRY POLICE DEPARTMENT

GEORGE R. FEOLE
CHIEF

1 MUNICIPAL DRIVE
DERRY, NEW HAMPSHIRE 03038-1458
PHONE: 603/432-6111 FAX: 603/432-6119

DIVISION COMMANDER
CAPT. VERNON L. THOMAS
CAPT. DAVID M. MICHAUD

April 13, 2023

To Whom it May Concern:

The Derry Police Department is accepting bids for dry cleaning services for the period of July 1, 2023, through June 30, 2024.

If you wish to be considered, I have enclosed an authorized list of items that may be requested to be cleaned by your business. Please indicate next to each item the price that you would be willing to guarantee during the above period. Your prices should include the following:

- Pick-up and delivery service to Police Headquarters twice a week.
- Bags supplied by the vendor for soiled clothing.
- Blank cleaner's slips to be filled out by employees who desire cleaning. (Slips are to be pre-stamped "DPD Personal" and "Derry Police Department.")
- An indicated discount on items not listed.

If you are interested in placing a bid, please complete the attached form and submit it to my attention no later than 5:00 p.m. on Friday, May 19, 2023.

Respectfully,

George R. Feole,
Chief of Police

GRF/seg

Enc. Cleaning List

Dry Cleaning Service Bid for the Period of July 1, 2023 – June 30, 2024

COMPANY NAME: _____

COMPANY ADDRESS: _____

CONTACT NAME: _____ **EMAIL:** _____

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>PRICE</u>
1.	Uniform Shirts	_____
2.	Uniform Pants	_____
3.	Uniform Ties	_____
4.	Uniform Sweater	_____
5.	Uniform Jackets/Coats	_____
6.	Uniform Jacket Liners	_____
7.	Blankets	_____
8.	Civilian Sport Coats	_____
9.	Civilian Trousers/Slacks	_____
10.	Civilian 2-piece Suit	_____
11.	Civilian 3-piece Suit	_____
12.	Civilian Tie	_____
13.	Civilian Shirt	_____
14.	Civilian Sweater	_____
15.	Civilian Topcoat	_____
16.	Civilian Skirt	_____
17.	Civilian Dress	_____

The Derry Police Department will also receive a _____% discount on any laundry and dry cleaning or repair service not listed above.

Above prices are to be guaranteed for a minimum period of one year, and shall include:

- Pick-up and delivery to Police Headquarters on a twice weekly basis.
- Bags will be supplied by vendor for soiled clothing.
- Blank cleaner's slips to be filled out by employees who desire cleaning. (Slips are to be pre-stamped "DPD Personal" and "Derry Police Department").
- An indicated discount on items not listed.