

# Town of Derry, NH Water and Sewer Service Request Application

14 Manning St. Derry, NH 03038  
Tel. 603-432-6147 Fax: 603-432-6130 www.derrynh.org

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|--|---|
| <input type="checkbox"/> New Water Service         | <input type="checkbox"/> Increase Meter Size                                  |
| <input type="checkbox"/> New Sewer Service         | <input type="checkbox"/> Add Bedrooms/Increase Discharge                      |
| <input type="checkbox"/> Relocate/Demolish Service | <input type="checkbox"/> Irrigation <input type="checkbox"/> Fire Suppression |

UTILITY SERVICE CONTRACTOR

DATE		DERRY TAX PARCEL ID		PROJECT/DEVELOPMENT		
SERVICE LOCATION	No.	Street	Unit	<input checked="" type="checkbox"/> Derry, NH <input type="checkbox"/> Londonderry, NH		
APPLICANT NAME <input type="checkbox"/> OWNER <input type="checkbox"/> AGENT <input type="checkbox"/> TENANT				APPLICANT TEL. # <input type="checkbox"/> CELL <input type="checkbox"/> HOME		
Owner Name (if other than applicant)				OWNER TEL. # <input type="checkbox"/> CELL <input type="checkbox"/> HOME		
OWNER ADDRESS	No.	Street	City/Town	State	Zip	Unit
OWNER Tel. #		<input type="checkbox"/> HOME <input type="checkbox"/> MOBILE		OWNER EMAIL		
<input type="checkbox"/> Mail Copy of Bill to: (\$1.00 per bill copy):	NAME			<input type="checkbox"/> TENANT <input type="checkbox"/> OTHER		
	No.	Street	City/Town	State	Zip	Unit
<input type="checkbox"/> CONDOMINIUM ASSOCIATION	NAME			TEL. # <input type="checkbox"/> CELL <input type="checkbox"/> HOME		
SERVICE TYPE:	<input type="checkbox"/> RESIDENTIAL No. Living UNITS =			No. of Bedrooms =		
<input type="checkbox"/> COMMERCIAL/INDUSTRIAL	Building Square Footage =			No. of Employees =		
MAX SEWER DISCHARGE (GPD)=		MAX WATER DEMAND (GPM)=		<input type="checkbox"/> RESTAURANT-NO. of SEATS		

The undersigned hereby applies for water and or sewer service to be supplied at the address herein described and agrees to pay bills upon presentation in accordance with the Town's rates, terms and conditions set forth in the Town of Derry's ordinance(s). The PROPERTY OWNER is responsible if the tenant(s) at the above address does not pay for their services.

OWNER SIGNATURE	DATE
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**BELOW TO BE COMPLETED BY THE TOWN**

<b>Water Service Size:</b>			
<b>WATER CONNECTION CHARGES</b>	<b>SEWER CONNECTION CHARGES</b>	All water and sewer service connections shall be installed by a qualified contractor approved by and bonded with the Town of Derry and all work shall be inspected and approved by the Town's Engineers.  SPECIAL CONDITIONS:	
Water Hook Up Fees	Sewer Accessibility Fee		
MR Source Dev. Charge	Construction Assessment		
Construction Assessment	Application/Inspection Fee		
Application/Inspection Fee			
Meter			
Meter Horn/Backflow			
<b>TOTAL WATER DUE</b>	<b>TOTAL SEWER DUE</b>		

PAYMENT OF:	RECEIVED BY	DATE	
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Building permits will not be issued without approval for connection by the Department of Public Works for municipal water and sewer or approval for a private well or on-site septic system by the Building Inspector's Office. All charges must be paid prior to issuance of a Certificate of Occupancy by the Code Enforcement Office.

**Approved** for connection by the Town of Derry subject to payment of fees and compliance with any special conditions:

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Thomas A. Carrier, Deputy Director of Public Works

Michael A. Fowler, P.E. Director of Public Works

SEE REVERSE SIDE FOR SERVICE AND METER INFORMATION

**Meters will not be installed until water and sewer lines have been inspected and approved by the Town's Engineers.** .The Town of Derry bills Water and Sewer Service Accounts on a quarterly basis in March, June, September, and December. **Bills are due upon presentation.** Interest will be charged at an annual rate of 2/3 % per month on all balances over 30 days. Service may be discontinued on any account with balances 60 days or more past due.Accounts in arrears more than 90 days are subject to real estate lien upon the property serviced. Water and Sewer Rates and Fees as well as a list of approved Utility Service Contractors are available at [www.derrynh.org](http://www.derrynh.org).

**BELOW TO BE COMPLETED BY TOWN'S ENGINEER**

WATER SERVICE INSPECTED BY:		DATE	
SEWER SERVICE INSPECTED BY:		DATE	

**BELOW TO BE COMPLETED BY BILLING DEPT.**

METER INSTALLATION REQUEST BY:	DATE	TIME
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The Town installs meters up to and including 1 inch. Prior to installation, meter horns and/or backflows must be installed by the owner's plumber. Larger meters shall be installed by a licensed plumber in accordance with the manufacturer's specifications. All meters and backflow preventers must be installed in an easily accessible location.

ACCOUNT NO.:	DISTRICT:	ROUTE:	SEQUENCE:	NOTES:
METER 1: <input type="checkbox"/> MASTER <input type="checkbox"/> HIGH FLOW (COMPD) <input type="checkbox"/> LOW FLOW (COMPD) <input type="checkbox"/> SEWER DEDUCT <input type="checkbox"/> IRRIGATION	SIZE:	METER 2:		SIZE:
	MODEL:	<input type="checkbox"/> MASTER <input type="checkbox"/> HIGH FLOW (COMPD) <input type="checkbox"/> LOW FLOW (COMPD) <input type="checkbox"/> SEWER DEDUCT <input type="checkbox"/> IRRIGATION		MODEL:
	SERIAL NO:			SERIAL NO:
	READING:			READING:
TRANSPONDER 1 MAKE:	TRANSPONDER 1 SERIAL NO.		TRANS 2 SERIAL NO:	MODEL:
TRANS 1 MODEL:	TRANS 1 READING:			READING:
BACKFLOW 1	BF 1 MODEL:	<input type="checkbox"/> RPZ <input type="checkbox"/> DC <input type="checkbox"/> VB		BF 1 LOCATION:
METER 3: <input type="checkbox"/> MASTER <input type="checkbox"/> HIGH FLOW (COMPD) <input type="checkbox"/> LOW FLOW (COMPD) <input type="checkbox"/> SEWER DEDUCT <input type="checkbox"/> IRRIGATION	METER 3 SIZE:	METER 4:		METER 4 SIZE:
	MTR 3 MODEL:	<input type="checkbox"/> MASTER <input type="checkbox"/> HIGH FLOW (COMPD) <input type="checkbox"/> LOW FLOW (COMPD) <input type="checkbox"/> SEWER DEDUCT <input type="checkbox"/> IRRIGATION		MTR 4 MODEL:
	MTR 3 SERIAL NO:			MTR 4 SERIAL
	MTR 3 READING:			MTR 4 READING:
TRANSPONDER 3 MAKE:	TRANSPONDER 3 SERIAL NO.		TRANSPONDER 4 MAKE:	TRANSPONDER 4 SERIAL NO.
TRANS 3 MODEL:	TRANS 3 READING:		TRANS 4 MODEL:	TRANS 4 READING:
BACKFLOW 2 SIZE:	BF 2 MODEL:	<input type="checkbox"/> RPZ <input type="checkbox"/> DC <input type="checkbox"/> VB		BF 2 LOCATION:
METER INSTALLATION COMPLETED BY:				DATE