



Town of Derry, New Hampshire

REQUEST FOR PROPOSALS

(#18-107A)

July 24, 2017

#2 Oil Heating Deliveries

The Town of Derry is accepting proposals for #2 heating oil deliveries at the following locations:

| #2 Heating Oil | | Annual usage/tank size |
|-------------------------------|------------------|--------------------------------|
| * Adams Memorial Bldg | 29 West Broadway | 3,608 gal/ 2-275 gal tanks |
| * Veterans Hall | 31 West Broadway | 2,222 gal/2-275 gal tanks |
| Marion Gerrish Community Ctr. | 39 West Broadway | 2,766 gal/2-275 gal tanks |
| Wastewater Treatment Plant | 50 Transfer Lane | 3,127 gal/2-500 gal tanks |
| Taylor Library | 49 East Derry Rd | 498 gal/1-275 gal tank |
| Gallien Beach Lodge | 39 Pond Rd | 570 gal/1-275 gal tank |
| Alexander Carr Lodge | 28 Pierce Ave | 1121 gal/1-275 gal tank |
| * Hampstead Rd Fire Station | Hampstead Rd | 3465 gal/2-275 gal tanks |
| English Range Rd Fire Station | English Range Rd | <u>1738</u> gal/1-275 gal tank |
| | | 18,000 gallons = Base Bid |

* Weekly deliveries during the winter season.

The vendor shall insure that all tanks will not drop to below 3/8 full at any time while under agreement. All deliveries shall replenish the tanks to a minimum level of 3/4 full.

All facilities are to be scheduled for automatic deliveries for the duration of the contract. Please submit a bid for the per gallon cost for the period of August 31, 2017 to June 30, 2018.

The Town of Derry will consider a fixed price bid only. **The Town of Derry reserves the right to reject any and all bids deemed to be in the best interest of the Town. Further, the Town may consider factors including performance of past contracts in award this contract.**

The Town of Derry will sign a contract within 24 hours of the posted submission date.

Please forward sealed proposals clearly labeled “#2 Oil Heating Deliveries” by August 1, 2017 by 1:00 pm to:

Director of Public Works
14 Manning Street
Derry, New Hampshire 03038
Phone (603) 432-6144



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#2 Oil Heating Deliveries

Bid Submit Form

Fixed Price

Base Bid – 18,000 gallons _____

Authorized signature & title of Bidder

Print or type name & title of Bidder

Company Name (Corporation/general partnership organized & existing under the laws of the State of ____)

Address

City, State, Zip

Email Address

Phone #: _____ Fax #: _____