

TOWN OF DERRY

Town Council
Derry Municipal Center
14 Manning Street



Tuesday April 18, 2023
3rd Floor Meeting Room

MINUTES

7:00 PM Call to order – Chair Foote

Pledge of Allegiance, warning of fire exits, handicap access, & turn off all cell phones

Roll Call: Councilors Katsakiores, Chirichiello, MacEachern, Flood, Granese, Spencer, and Chairman Foote

Present: TA Dave Caron, Town Clerk Tina Guilford

Public Forum - *30 Minutes*

Motion by Councilor Spencer to open public forum, seconded by Councilor Chirichiello
All Agreed

No one from the public spoke.

Motion by Councilor Chirichiello to close public forum, seconded by Councilor Spencer
All Agreed

Consent Agenda

- | | |
|--------------|---|
| 23-35 | Approve Non-Public Minutes – April 4, 2023 – Minutes Sealed |
| 23-36 | Approve Minutes – April 4, 2023 |
| 23-37 | Approve Minutes – April 11, 2023 |
| 23-38 | Approve Minutes – April 13, 2023 |
| 23-39 | Accept Resignation from Derry Planning Board |
| 23-40 | Ordinance #2023-001 – Amend Zoning Ordinance to adjust age requirements in the Independent Adult Community Overlay District |
| 23-41 | Ordinance #2023-002 |

Councilor MacEachern moves to approve Items the Consent Agenda, seconded by Councilor Katsakiores

Roll Call Vote: 7-0-0

Chairman Report – Charles Foote

Board / Committee Appointments

Derry Public Library Alternate Trustees

Chairman Foote moves to appoint Meryle Zusman and Victoria Austin as Alternate Members of the Derry Public Library Board of

Trustees for 1 year terms to expire March 31, 2024, seconded by
Councilor Spencer
Roll Call Vote: 7-0-0

Heritage Commission

Chairman Foote moves to appoint Michael Hills as a member of the
Heritage Commission for a 3 year term to expire March 31, 2026,
seconded by Councilor Katsakiores
Roll Call Vote: 7-0-0

Town Administrator's Report – Dave Caron

The pedestrian activated flashing beacon pair donated by DRTA has been installed at the West Broadway/East Broadway crossing and the South Ave crossing in advance of the summer season. The sale of lots off Chancellor Drive is scheduled for the afternoon of Thursday, May 18. Abutters are being contacted and advertising of the sale has begun. The Town was not successful securing a USDOT grant to assist with downtown traffic planning. In total, 311 communities applied for assistance, the Planning Department has taken advantage of an opportunity to receive feedback on Derry's application in an effort to strengthen future applications.

CFO Mark Fleischer makes a presentation on FY23 Q3 financial results.

There are no significant adverse collection trends to report as we enter the 4th quarter of the Towns fiscal year.

New Business

23-42 Resolution #2023-026 – Apply for and accept Wellness Grant Funding
from Health Trust – *Wellness Coordinator Elizabeth Robidoux presenting*

The Town of Derry continues to participate in HealthTrust's Wellness Coordinator Program. This past year we have used the funds to provide gift cards as incentives for contests and have installed a water bottle fill station on the second floor where a rarely used water bubbler was located.

Councilor MacEachern MOVES THAT THE TOWN COUNCIL adopt Resolution #2023-026 which reads as follows [Read the Resolution], seconded by Councilor Katsakiores
Roll Call Vote: 7-0-0
Resolution attached

BUDGET WORKSHOP

Highway

Director of Public Works Mike Fowler

Department Mission: To maintain and improve all the Town highways, sidewalks, parking lots, storm water collection systems, bridges, dams, streetlights, intersection signalization and other related public infrastructure.

Councilor MacEachern moves the bottom line at \$4,242,245, seconded by Councilor Granese

Roll Call Vote: 7-0-0

Transfer Station

Director of Public Works Mike Fowler

Department Mission: To provide an effective and efficient way of handling the recycling and waste management needs of the Town in compliance with Federal, State, and local laws.

Councilor MacEachern moves the bottom line at \$2,807,902, seconded by Councilor Spencer

Roll Call Vote: 7-0-0

Councilor MacEachern steps away

Vehicle Maintenance

Director of Public Works Mike Fowler

Department Mission: To maintain the Town's vehicle and equipment fleet, primarily Highway, Water, Wastewater, Parks, Building & Grounds, Cemetery and Recreation.

Councilor Chirichiello moves the bottom line at \$630,932, seconded by Councilor Spencer

Roll Call Vote: 6-0-0

Councilor MacEachern returns

Building and Grounds

Director of Public Works Mike Fowler

Department Mission: Key responsibility is to provide a safe environment, ergonomically and mechanically; to maintain the upkeep of all Town owned facilities with landscaping service, house service functions, and equipment maintenance; to ensure cooperation and compliance with fire codes; ensure state facility standards are met; and implement building improvements and modifications in compliance with the American Disability Act. Assists with maintenance of historical buildings, and removal of hazardous and/or dangerous trees under the Town's jurisdiction to ensure the safety of the citizens.

Councilor MacEachern moves the bottom line at \$911,969, seconded by Councilor Katsakiores

Roll Call Vote: 7-0-0

Cemetery

Director of Public Works Mike Fowler

Department Mission: To strive to support the community members at a time of mourning in the cemetery and provide perpetual care for each gravesite with care and compassion, consistent with the standards and policies established by the Cemetery Trustees.

Councilor Chirichiello moves the bottom line at \$177,434, seconded by Councilor MacEachern
Roll Call Vote: 7-0-0

Code Enforcement

Director of Public Works Mike Fowler

Department Mission: The Code Enforcement Division's primary goal is to provide effective plan review and inspectional services to ensure compliance with building codes and regulations. In addition, the Division is responsible for enforcement of the Town's Zoning Ordinance and other associated regulations.

Councilor MacEachern moves the bottom line at \$379,706, seconded by Councilor Katsakiores
Roll Call Vote: 7-0-0

Parks

Director of Public Works Mike Fowler

Department Mission: To continue to provide quality services and maintain extremely high standards in maintaining the Town's public parks, playgrounds, and athletic fields.

Councilor MacEachern moves the bottom line at \$1,075,875, seconded by Councilor Spencer
Roll Call Vote: 7-0-0

Councilor Chirichiello steps away

Health

Director of Public Works Mike Fowler

Department Mission: To support, cultivate and protect the health, well-being and safety of the Citizens of Derry.

Councilor MacEachern moves the bottom line at \$157,866, seconded by Councilor Katsakiores
Roll Call Vote: 6-0-0

Councilor Chirichiello returns

Wastewater

Director of Public Works Mike Fowler

Deputy Director of Public Works Tom Carrier

Department Mission: To provide adequate collection and treatment of domestic and industrial process wastewater and septage for Derry and Londonderry residents and businesses meeting EPA and NHDES regulations and environmental standards at affordable and sustainable rates in a safe environment for the town workers.

Councilor MacEachern moves the bottom line at \$3,786,569, seconded by Councilor Spencer
Roll Call Vote: 7-0-0

Water

Director of Public Works Mike Fowler

Deputy Director of Public Works Tom Carrier

Department Mission: To provide safe, reliable, portable water to 18,000 residents, institutions and businesses in Derry and Londonderry as well as supply water to southern NH regional water systems, complying with federal and state regulations and to ensure the availability of adequate water supply and pressure for fire protection at affordable and sustainable rates and in a safe environment for the town workers. Support regional objectives for safe and reliable drinking water.

Councilor MacEachern moves the bottom line at \$4,220,290, seconded by Councilor Katsakiores

Roll Call Vote: 7-0-0

Councilor Comments / Liaison Reports –

Councilor Spencer – would like to congratulate everyone who ran in the Derry Marathon and Half Marathon this weekend. I would also like to congratulate Derry's own Emilee Risteen who was the top female finisher in the Boston Marathon, also Clint Havens ran as well.

Councilor Chirichiello – is going to be bringing a proposal to the Council for the naming of a bridge over Shields Brook near exit 4A to be named for Walter Borowski, a WW2 hero from Derry.

Motion by Councilor Katsakiores to ADJOURN, seconded by Councilor Granese

All Agreed

Adjourn: 9:12PM


Town Clerk


Date

Recording & Transcription by: Cristina Guilford, Town Clerk



RESOLUTION

Number 2023-026

To Apply for and Accept Wellness Grant Funding from Health Trust

WHEREAS, the Section 9.15 of the Town Charter authorizes the Town Council to apply for, accept and expend funds received from the State; and

WHEREAS, the Town has participated annually in HealthTrust's Wellness Coordinator Program to raise awareness of the physical activity, social, and mental health of Town employees and their families; and

WHEREAS, these grant funds will be used to promote and fund activities designed to maintain and enhance the health of the Town's workforce;

NOW, THEREFORE, BE IT RESOLVED IN COUNCIL that the Town Administrator is hereby authorized to accept and expend \$1,000.00 in Wellness Coordinator Grant funds from HealthTrust.

This Resolution shall take effect immediately upon its passage.

Adopted: April 18, 2023

Attest:

x 

Charles Foote, Council Chair

Date: April 18, 2023

x 

Cristina Guilford, Town Clerk

Date: April 18, 2023

Archival Ref: Agenda Item #23-42